

Jonathan Trumbull Library  
May 23, 2023  
Regular Meeting  
Library Board of Trustees  
Community Multipurpose Room

Present: Janice Knudsen, Guthrie Dinda; Suzanne Nintean; Christine Hadyka; Cathe McCall; Eileen Weinstein; Berkley Nowosad; Maggie Gaier; Linda Wallace

The meeting was called to order at 7:01 pm by the Chair, Cathe McCall.

Public Comment:

Minutes:

- Motion (Janice Knudsen/Eileen Weinstein) to approve the minutes of the April 25 2023 regular meeting with one correction (remove Earls from Building Committee membership). Motion carried with none opposed.

Librarian Reports:

- Interim Director's Report: Linda Wallace reported.
  - The DAR has donated a new flag that is located in the Community Room. Cathe McCall will send a note of thanks.
  - Records from the Library dating back to 1896 were found in some furniture. Cathe McCall will bring to Town Hall to be placed in the vault.
  - The Library was awarded a PEG grant for a children's computer with early learning apps in the amount of \$5174.50. Training resources to be pursued by Maggie Gaier through the CT State Library.
- Youth Services Librarian Report: Maggie Gaier reported.
  - Focusing on summer Reading preparations.
  - \$2000 donated by Friends for Summer Reading performers, prizes and programs; stipend for 2-4 teen volunteers awarded at the end of the Summer as a token of appreciation for their work.
  - Summer collaboration with Congregational Church for their week of Vacation Bible School, bringing in story tellers and musicians.
  - We will be continuing three weekly story times (Monday morning, Wednesday morning and Wednesday afternoon).
  - Friday play times, Swim and Gym in partnership with Aquatics Director and Rec Department.
  - Priscilla Clesowich's mural is well under way and is mesmerizing the patrons.
  - Overheard in the play corner: mom and dad of twin kindergarteners "I wish my library was like this when I was a kid!" to that, our staff said "It is never too late to nurture your inner child."
  - Knit and Crochet in YA
  - Folk concert this past Friday
  - Machine Sewing Clinic

- Upcoming programs include: more quilting and sewing, sketch club, puppets, LES teacher read alouds
- Circulation Statistics: April total was 4668, nearly the 2018 numbers
- Timing of programs discussed and there will be a survey around the first year anniversary to have community input regarding topics and preferred days/times
- Maggie will start compiling and report program statistics, including attendance

#### Sub-committees/Special Committees:

- Budget (Goba, Dinda, Nowosad, Hadyka):
- Personnel (Knudsen, Dinda, Weinstein, Kersey):  
See "Director Search Update"
- Bylaws (Open, Ninteau, Knudsen, Weinstein):
  - Sub-committee meets bi-weekly
  - Will need review and input from the Directors and the Board regarding multiple issues and topics
- Building Committee (Nowosad, McCall):
  - Lawn has been re-seeded
  - Additional furniture being quoted

#### On-going Reporting

- Friends of the Library: Friends Meeting was May 10, 2023. There will not be a book sale this year. The group is focusing on membership and fundraising efforts with community partners.

#### Unfinished Business

- Director Search Update:
  - Offer extended to candidate.

#### New Business

- Subs (staffing)
  - There is currently a lack of subs to cover staff vacancies (vacation, sick). Allison Peterson will be hired to fill a sub position pending the next Board of Selectman's meeting.
- Category Labels
  - Category labels for materials to identify genre/sub categories reviewed. Currently are using some category labels (holidays). Tabled until Director hired.
- Materials Delivery
  - The Senior Center has a volunteer to delivery materials for shut ins/elderly. To be coordinated with Library staff.
- Tent
  - Status/Placement of tent for Summer to be reviewed at the June 2023 Planning and Zoning meeting. Currently stored at the Senior Center pending disposition.

Adjournment: Motion (Berkley Nowosad/Eilleen Weinstein) made to adjourn at 8:32 pm. Motion carried with none opposed.

Next meeting scheduled for Tuesday, June 27, 2023.

Respectfully submitted,  
Suzanne Nintean  
Secretary