

Jonathan Trumbull Library  
June 27, 2023  
Regular Meeting  
Library Board of Trustees  
Community Multipurpose Room

Present: Janice Knudsen, Guthrie Dinda; Suzanne Nintean; Christine Hadyka; Cathe McCall; Eileen Weinstein; Maggie Gaier; Bill Goba; Lindsay Delligan

The meeting was called to order at 7:02 pm by the Chair, Cathe McCall.

Public Comment:

Minutes:

- Motion (Janice Knudsen/Eileen Weinstein) to approve the minutes of the May 23, 2023 regular meeting. Motion carried with none opposed.

Librarian Reports:

- Director's Report: Lindsay Delligan reported.
  - Lindsay introduced herself and shared the following: My name is Lindsay Delligan and I started as the new Library Director on June 12. I am so excited to be here! It has been a whirl-wind two weeks, but I am trying to rapidly learn the running of the Jonathan Trumbull Library. I have met with staff and town hall to get a handle on budgets, scheduling, marketing, programs, and ordering supplies. I have over 15 years experience working in libraries, and recently came from 8 years working in Rocky Hill. I have strong skills in programming and community engagement and am looking forward to learning more about the Lebanon community. I currently serve on the Connecticut Library Association Board and am co-chair of the Intellectual Freedom Committee with Sam Lee.
  - Adult Programs: Met Tina from Yoga, Joe from Tai Chi, Shaleen, who leads the weekly special needs Story Hour. Attendance seems to be strong and steady, regardless of weather. Steve Corning from Showtime Steve will be performing a variety show this coming Thursday in the Community Room. Attended the June planning meeting with the Book Discussion Group and I will be leading the discussion in September, the first meeting back after the summer break.
  - Correspondence: Received a very nice card from the Benigno family with a \$500 donation. Sent a thank you. Also sent thank you cards to [Betsy Petrie](#), Molly Lathrop, and John Lyon for an earlier donation made in memory of Arthur Lyon. Contacted Ellen Paul at CLC regarding a new Strategic Planning opportunity led by Maureen Sullivan. The cohort will include 7 libraries, who will receive professional guidance from Maureen to go through a strategic planning process for their libraries. Ellen Paul recommended reaching out again in the spring for the 2nd cohort. Will follow up on this.
  - Friends of the Library: Friends had a successful "pop up" book sale and raised approximately \$300 on June 10.

- Meetings: Attended annual meeting of Connecticut Library Consortium. Membership fees will be \$656, an increase of \$31. They are launching the first ever partnership with Amazon, so big things are coming. Also met with Darcy from the Senior Center, Sandy from Parks and Rec, and Donna Baron from the Historical Society. The Historical Society is interested in partnering with the Library to celebrate America 250 and we will be meeting this week to start planning.
- Programs and Publicity: Summer Reading started June 21 and we are off to a great start. This year's program will have BINGO sheets with a mixture of reading challenges and other activities for people of all ages to complete. Prizes will be awarded at the end of the summer to participants.
- Personnel: Board of Selectman approved the hiring of Allison Peters.
- Building Committee: Conducting 11 month walk throughs with Jim and [Joe Richardi](#) to document any issues with the new building. Spoke with [Jennifer Cantamessa Tiso](#) to get quotes on possible furniture for the Mary Trumbull Adams room.
- Circulation: Circulation volume for May 2023 was 4627.
- Youth Services Librarian Report: Maggie Gaier reported.
  - Welcome to our new Director.
  - Summer Reading is in full swing with 127 sign ups to date.
  - Weekly Sketch Club is drawing in new faces.
  - Theater workshop with Carol Macy to begin. Carol is also working with the Rec department.
  - Fabric donations for Lady Wendy's quilts and bags are appreciated. Over 200 bags and 5 quilts made by hand have been donated to the library community.
  - Looking ahead: DND camp; Bouquet Building; Teacher Read Alouds and Swim & Gym.

#### Sub-committees/Special Committees:

- Budget (Goba, Dinda, Nowosad, Hadyka):
- Personnel (Knudsen, Dinda, Weinstein, Kersey):
- Bylaws (Open, Ninteau, Knudsen, Weinstein):
  - Community Room Use Policy and Agreement was reviewed and revisions noted.
  - Statement regarding how to reserve the Community Room will be further reviewed and revised by M. Gaier and L. Delligan.
  - Bylaws Subcommittee to meet with M. Gaier and L. Delligan on July 12, 2023 at 5 pm to review fines, etc. in preparation for possible edits.
  - Review of proposed Display and Exhibit policy; Computer/Internet Usage Policy; possible addition of language specific to the Teen Room and General bylaws content to take place at July 2023 and August 2023 meetings.
- Building Committee (Nowosad, McCall):
  - No landscaping budget established for care of the gardens.
  - Walk through to compile an issues list conducted.
  - Elevator is being addressed by vendor to eliminate further issues.
  - Furniture quotes coming in for Mary Trumbull Adams room.

#### On-going Reporting

- Friends of the Library:

#### Unfinished Business

- Category Labels
  - Tabled until L. Delligan can research issue and current recommendations.

#### New Business

Adjournment: Motion (Janice Knudsen/Eilleen Weinsteiger) made to adjourn at 8:47 pm. Motion carried with none opposed.

Next meeting scheduled for Tuesday, July 25, 2023.

Respectfully submitted,  
Suzanne Nintean  
Secretary