

Jonathan Trumbull Library Board of Trustees  
Regular Meeting Minutes – June 28, 2022

Present: Cathe McCall, Michelle Kersey, Berkley Nowosad, Christine Hadyka, Eilleen Weinstein, Janice Knudsen, Maggie Gaier and Matt Earls

Public Comment: None

Approval of Minutes: Motion by Berkley Nowosad, seconded by Janice Knudsen to approve the minutes of April 26, 2022 as presented. Motion carried. No abstentions.

Librarian Reports

**Director's (Matt Earls) QUARTERLY BUDGET REPORT:** JANUARY, APRIL, JULY, OCTOBER

**Scheduling conflict for July 26 Meeting:** Board decided to cancel July 26<sup>th</sup>'s meeting.

**Adult Programs FY 2021:** Trivia, Book Discussion in collaboration with Historical Society, Yoga

**Correspondence:** Tim Wentworth regarding Winnie Jackson estate

**Friends of the Library:** Report from meeting on June 16 - 2022 Fundraising Events – Fall Book Sale - not collecting books until the move.

**Meetings:** Connecticut Library Association Conference with Matt, Maggie and Claire - Excellent program ideas, professional development etc. Bibliomation Directors meeting; Just back from ALA

**Staff Meeting Thursday June 2:** Very productive, great ideas from staff, first look at the new library

**ALA conference this past weekend.** Total spent on conferences is under \$2200 - below the allotted \$2300 from January 20.

**Grants:** Received \$24K from HTA.

\$200 donation from Bill and Joan Goba for Summer reading

BorrowIT payment of \$4,364

\$750 from the adult Lions Club - attended the dinner Thursday 6/23

**Moving:** We are closing the library for the move from July 18 when the movers arrive until August 19, the day before the grand opening. Movers are scheduled for two and a half weeks. We are coordinating with the shelving installers to install the new shelves and come back after the movers to install the end panels and canopies. JA Rosa will also do any punch list items as required.

**Grand Opening:** Scheduled for August 20 at 10 AM.

**Programs and Publicity:** Walked in the parade with a new banner, giving out books, candy, bookmarks and pencils. Board Member Guthrie Dinda and his family came, Caleb Hadyka represented his family.

**Facilities:** Dean keeps putting band aids on this building. All good.

**Personnel:** We are looking to hire another couple of subs. Sickness and injuries took out a lot of staff in the past couple of months .

**Volunteers:** We have 2 volunteers every single day of the week. This is great for them and great for us. I want the board to realize that Maggie is creating something remarkable.

### **Staff and Volunteer Pool Party on August 3 at 4 PM**

#### **Building Committee:**

Three more weeks and the building is ours. James Sita and his crew are putting in doors, handles, etc. Community room needs carpet. Outside still waiting on the landscaping crew to finish, probably by the end of next week. Building committee has authorized a butterfly garden which we are going to finish with volunteer labor and some HTA funds or the Undedicated fund balance. This is for the West side of the building which has a transformer and air handling units that are less than attractive. Galvanized stock tanks will provide the bulk of the square footage of the butterfly/pollinator garden

**Maggie Gaier** – Wanted Board to recognize that Maggie is working too many hours that she is not getting paid for i.e., adjusting her schedule to come in for a couple of hours every day, representing the library after hours. Not taking insurance is saving us a huge amount of money. Worked through covid and that wasn't easy.

**Pollinator/Butterfly Garden:** Discussion took place about use of the gift from Winnie Jackson's estate.

**Motion by Berkley Nowosad, seconded by Janice Knudsen to allocate up to \$4,500 from the Library Fund Balance for supplies for the construction of a pollinator/butterfly garden on the library site. Motion carried, no abstentions.**

With recent sensitive materials (Pride Month materials) being featured in local libraries (Colchester, Columbia) causing controversy, Matt brought up reviewing the procedure/protocol for the "request for reconsideration of materials" which is in the by-laws.

### **Youth Services Report (Maggie Gaier) :** May and June 2022

#### **May:**

Planning for the move and grand opening.

Went to first CLA conference. Was a great learning experience.

Program Highlights: May I Tell You a Poem? With Mrs. Burns, DND Session Zero with Cailean, collaboration with LHS, Pollen to Pie, Homeschool Fridays and Date with 398s wrapped up.

#### **June:**

Mental Health First Aid training completed

Butterfly Garden with Plant People

Summer Reading in progress

Teen Interns, paid through EastConn, summer youth employment

Outreach: 4<sup>th</sup> Grade celebration and Farmers Market pollinator week

### **September and Beyond:**

Homeschool Fridays continue  
More teen programs planned for and by the teens  
Mental Health First Aid training will continue  
Weekly story times  
Going to target “tweens” with programs run by teens, book clubs, board games  
Family Karaoke  
Indoor in person crafts  
Return of multi-generational green thumb Plant People

Sub-Committees/Special Committees

Budget: Nothing to report  
Personnel: Need to schedule Director yearly Evaluation  
Bylaws: Nothing to Report  
Building Committee: Reported earlier in this meeting

Ongoing Reporting:

Friends: Nothing to report

Unfinished Business:

Library Opening scheduled for August 20, 2022.

New Business: None

Adjourn:

**Motion by Berkley Nowosad, seconded by Eilleen Weinstein to adjourn at 8:32pm.**

**Motion carried, no abstentions.**

Respectfully Submitted,

Michelle Kersey  
Board Member