

Jonathan Trumbull Library
September 27, 2022
Regular Meeting – Board of Trustees
Community Multipurpose Room

Present: Janice Knudsen, Bill Goba; Guthrie Dinda; Suzanne Nintean; Christine Hadyka; Cathe McCall; Berkley Nowasad; Maggie Gaier and Matt Earls

The meeting was called to order at 7:00 pm by the Chair, Cathe McCall.

Minutes:

- Motion (Janice Knudsen/Guthrie Dinda) to approve the minutes of the August 23, 2022 meeting with one correction (Youth Services Librarian Report – September programs – correction to read Fam Jam). Motion carried with one abstention (Hadyka).

Public Comment: No public comment

Librarian Reports:

Director's Report: Matt Earls reported.

- Adult Programs: Civil War Ghosts with Stephen Collins as Walt Whitman.
- Friends of the Library: Early book sale report suggestion it was a success with (3) very busy days.
- Meetings: Conversation with Hume Steyer on September 2, 2022 regarding restrictions for use of the Mary Trumbull Adams Book Fund. The only restriction regarding purpose of the funds is inherit in the name but can be used for ebooks or computer equipment that support ebooks.
- Moving: Officially completely moved out of the Community Center.
- Personnel: Genevieve Nowosad hired.
- Suggestion that the Library Board authorize the purchase of jackets or fleece to thank the staff for their assistance during the renovation further discussed under New Business.
- Volunteers: Linda Wallace has volunteered to weed the nonfiction collection and started this week.
- Building Committee: Error in cupola size to be corrected; data cables to be added; Kevin (Architect) to draw plans for the automatic door; plaque to be installed Wednesday.
- Landscaping: Request that the Library Board support plan to have only indigenous plants used in the South Side landscaping and that the gardens will be cared for by the community of Plant People further discussed under New Business.
- Circulation: August 2022 circulation totals reviewed.
- Lots of interest in different community groups/organizations using the Community Multipurpose Room. Bylaws Sub-Committee to review/draft policy on October 25, 2022 at 6 pm.

Youth Services Librarian Report: Maggie Gaier reported.

- JTL is a busy community hub of lifelong learning for children and families in Lebanon!

- Weekly group of Read, Rock and Rhyme regulars, ranging from 35-45 people each Wednesday.
- Homeschool Fridays returned (we learn and play hard from after Labor Day until Memorial Day). Between 35-55 people each week, we coordinated with Willimantic Public Library so that homeschoolers go to WPL in the morning and come to JTL in the afternoon
- Other program highlights: Hike at Grayville to float boats (next month: geology), Special Needs Playgroup with Occupational Therapist, Family ASL, pollinator garden themed Senior Project, Cozy Read Aloud in the Story Room.
- Last year, Maggie met with all Lyman students by visiting their English classes for Poetry Out Loud. This year, the focus is on the Elementary schoolers and visits with all kindergarteners at LES; Lesley (Lebanon Elementary School, she is the big sister) and JoJo (Jonathan Trumbull, little brother), monkey siblings take Lebanon by storm! Thanks to the fabulous Erin Burns for this library engagement idea. We've had new kids and families come in to get renewed or their very first library cards, thanks to Lesley and JoJo! First graders are next in October!
- Teens getting settled into their school schedule, return to regular weekly volunteer hours in October.
- Poetry Out Loud '22-'23 season begins next week. This year, we also push into the school every other Friday for their X-Block, allowing for kids who do not have afterschool availability due to sports of drama, and/or don't have transportation home from JTL at 4pm.
- 9/27 1pm meeting with school and town social workers to discuss Teen Mental Health First Aid training (Maggie participated in June); next steps prepared in advance of Community Services Committee meeting (upcoming mtg. Date: Tues. Oct. 18). MHFA training for teenagers will take place in Spring 2023
- October 4, 2022 at 7pm is a community conversation about America 250, marking 250 years of America in revolution. LHS and JTL will partner for this programming and plan to engage other community organizations and businesses as well. We will have events and book displays on the topic of revolution. More information coming soon, for now, check out their website:

Sub-committees/Special Committees:

- Budget (Goba, Dinda, Nowosad, Hadyka): no report
- Personnel (Knudsen, Dinda, Weinstein, Kersey): to meet to finish Director's evaluation on 10/4/22 at 7 pm. Location TBD by Cathe McCall.
- Bylaws (Open, Nintean, Knudsen, Weinstein): to meet to review/draft policy for use of Community Multipurpose Room on 10/25/22 at 6 pm. Suzanne Nintean forward sample policies for review prior to that meeting.
- Building Committee: Cupola delivered and to be modified to be correct size. Doors are not yet functioning correctly. Bench is still under discussion as need to ensure measurements allow for passage on the ramp.

On-going Reporting

- Friends: Book Sale held September 23 – 25, 2022. Suggestion to request Lebanon Public Works to assist with moving tables next year.

Unfinished Business

New Business

- Signs: There was a verbal complaint received from a community member regarding the signage and its type (sandwich) and the multitude of signage on the corner. No action to be taken at this time.
- Handrail: There was a verbal complaint received from a community member regarding the wedges placed at the bottom of the posts for the handrails. Handrail installation is not yet completed, at which time the wedges will be removed. No action to be taken at this time.
- Parking: Staff parking in the main lot vs. the public lot reviewed. No action to be taken at this time.
- Staff Jackets: Matt to research and bring options and funds requested to the 10/25/22 meeting.
- Landscaping: Cathe and Berkley to bring request to use a location landscape architect (Heather Brunell) and indigenous plants (Pride's Corner) as well as volunteer labor for planting and upkeep to the Building Committee on 9/28/22. Second request would be to use current landscaping architect with collaboration regarding the plant selection. To be further reviewed at 10/25/22 Board meeting.
- Charter Revision: Charter Commission has requested input regarding language specific to the Library as written in the current charter. Current language reviewed. Board members to review current Charter as posted on Town of Lebanon website and bring comments to 10/25/22 meeting.
- AED (Automated External Defibrillator): Matt will obtain quote from Fire Department and request funds from Hugh Trumbull Adams Trust for purchase. Cathe McCall to coordinate AED and CPR training with Fire Department.
- Request for Reconsideration of Materials: Policy regarding Request for Reconsideration of Materials reviewed and procedure to be followed when requested to do so.

Adjournment: Motion (Guthrie Dinda/Berkley Nowasad) made to adjourn at 8:20 pm. Motion carried with none opposed.

Next meeting scheduled for Tuesday, October 25, 2022.