



Jonathan Trumbull Library

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Jonathan Trumbull Library
October 15th, 2020
Regular Meeting - Board of Trustees
Zoom Meeting

Present: Cathe McCall, Maureen McCall, Berkeley Nowosad, Bill Goba, Heidi Worthington, Janice Knudsen and Nancy LaBonne and Library Director Matt Earls and Young Person's Librarian Maggie Gaier.

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes to the September 17th meeting - Motion (Janice Knudsen/Heidi Worthington) to accept the minutes as presented. Clarification by Matt Earls - the Zoom book mention in the minutes is the storywalk on the Green. The motion carried with correction unanimously.

Directors' report:

- Matt is excited to have a new Young Person's librarian - Six people had been interviewed.
- Lebanon Life article is ready for November with lots of great plans. Matt feels good about the upcoming events for November and the months to follow.
- Circulation was at 4,240 for September which is closer to last year's number of 4,791. This is very encouraging. People are reading again!
- Yoga and the book club are meeting outside in person. This is the second month that the book club is back to meeting and will continue next month. Other groups are also using the tents.
- *Make and Takes* continue to be a hit.
- Grants - The Hugh Trumbull Adams Trust grant request is due on November 15th. Paperwork for a grant from the State Library is due on December 2nd. And we will receive a grant for \$26,000 from the State of Connecticut titled "Public Library Connectivity Grant". We will be able to purchase a variety of items and Matt is speaking with the architect and designer to make sure we

purchase furniture that will be able to be used after the renovation is completed.

- There have been over 4,000 Facebook interactions recently due to the story walk which is up from our usual 200.
- The scarecrows are great.
- Budget - We are in good shape economically. We are not fully staffed so the salary number is down. The Town gave us \$298,000 and Matt questioned what we had requested. The February minutes show that we requested \$302,264 which might have been cut be we were not informed of this. Matt will look into this.

Young People's Library Report

- Maggie is thrilled to be here and knows that she has lots to learn.
- Circulation is on the rise, close to last year's number and especially up in Junior Fiction.
- As Matt said, there will be new programming in November, even is only in Zoom and Facebook.
- People are encouraged to attend the library weekly. The *Make and Takes* are a good draw.
- Maggie has her personal nook in the picture book room so she is available to meet clients as they come in the door.
- She says that she is overwhelmed but in a good way and doesn't see boredom setting in for years.

Bylaws - The personnel pages will need updating again. Matt has the updates in the bylaws on the website and recently updated on 10/5/2020.

Bibliomation - Matt had thought about changing vendors. Their prices have risen a little but he found that they are at about 1/3 of the price of other vendors and now he is very satisfied.

Personnel - Several members of the committee sat with Matt to deliver his review.

Trust Fund - Nothing to report but Janice, as a new board member, asked for clarification. There are two funds. The Mary Trumbull Adams Book Fund is a fund where we can only use the interest and only to purchase books. Last year the interest amount was about \$50,000. The other fund is the Hugh Trumbull Adams Trust. Organizations around the Town Green can ask for monies for projects, etc. Each year we prepare a wish list to send.

Building Committee - Berkeley noted that there was not much to report. We are closing in on the final design and still haven't heard from SHIPO. The chair, Jim Russo, is optimistic about breaking ground in early spring and the library will be moving then temporarily to the Community Center. Cathe and Matt like the new architect as he seems to be getting things done.

Unfinished Business - Nothing to discuss.

New Business - Janice asked that we have better communication between meetings. Such things as Fran leaving or Maggie being hired - we seem to find out through the grapevine and not from the "Board". Cathe and Matt will look into forwarding information on such big changes.

Hearing no other business, motion made (Maureen McCall/Heidi Worthington) to adjourn at 7:31. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary