



Jonathan Trumbull Library

580 Exeter Road ♦ Lebanon, CT 06249

Tel. 860 642-7763 ♦ Fax 860 642-4880

www.lebanonctlibrary.org

Jonathan Trumbull Library
November 19th, 2020
Regular Meeting - Board of Trustees
Zoom Meeting

Present: Maureen McCall, Bill Goba, Heidi Worthington, Janice Knudsen, Michelle Kersey and Eilleen Weinstein and Library Director Matt Earls and Young Person's Librarian Maggie Gaier.

The meeting was called to order at 7:00 by the vice-chair, Eilleen Weinstein.

Minutes to the October 15th meeting - Motion (Janice Knudsen/Heidi Worthington) to accept the minutes as presented. The motion carried with two abstentions.

Directors' report:

- Covid numbers are up and fewer clients are visiting the library. Matt met with Donna and Maggie and they agreed to keep doing what they are doing until they get different instructions. They continue to follow June protocols and are not a super spreader. If the town recommends that they shut down, they will contact the Board and continue with curbside.
- A bit of traffic is coming from walkers on the Green who are only coming in to use the restroom. They are hoping to curb that.
- Circulation was down for the month by about 25% but patrons continue to enjoy Trivia, and for Yoga, there is great attendance. The Book Discussion was held under the tent on the Green in October.
- *Make and Takes* continue to be a hit with birdhouses, greeting cards and other adult activities. They continue to search for things that people can use to get together with someone.
- Grants - The Hugh Trumbull Adams Trust grant request was submitted to the tune of \$20,000 for electronic books and an outdoor adventure playground that will be able to be used in the future. They are spending the *Public Library Connectivity Grant*

for things to bring more people into the library. They don't necessarily want people to come to the library, just to take out more books!

- It is much quieter downstairs but that gives Maggie time to meet the folks and get to know each family better.
- *American Library Association Grant* is due December 2nd.
- Matt has meetings scheduled with the State interim librarian and the CT State Library Board regarding the State grant.

Young People's Library Report

- Programs are being expanded. There is a new Middle School club based on the Babysitter Club and also an Adult Cookbook Club.
- Maggie's sister is an opera singer and will be doing a December event - a children's version of an opera - "Opera-tunities". If this goes over well, there will be another event in January.
- The scarecrows were a hit and they want to do a winter version. It could also be virtual as well.

Sub-Committees:

Bylaws - The personnel pages need changing any time there is personnel or Board changes. Maureen noted that Matt had found that the 2021 holidays were not listed and this will have to be addressed under New Business and updated in the manual.

Budget - the sub-committee will need to meet in December.

Personnel - Matt thanked the Board for the vote of confidence and for noticing that he works hard.

Trust Fund - Already addressed.

Building Committee - Matt said that the architect expects to have 75% of the plans completed by the end of the month and January 8th is set for the date to go out to bid. The staff is getting ready to move across the street and are selecting the books that will move and the books that will get stored. They plan on getting professional movers for the furniture and boxes. The staff has to handle each book to decide which pile to put them in. The process will take about a week and the library will be closed for that week. Volunteers will not be requested as long as Covid is an issue. There will be time to advertise the closure week in Lebanon Life.

Friends - we don't think they are planning a holiday party. The minutes to their last meeting were not available to check for that and the next meeting.

Unfinished Business - Nothing to discuss.

New Business - Motion made (Michelle Kersey/Maureen McCall) to adopt the following holidays for the year 2021 that also coincide with the union calendar:

Monday, January 1, 2021- New Year's Day

Monday, January 18, 2021- Martin Luther King Day
Monday, February 15, 2021 - Presidents' Day
Friday, April 2, 2021 - Good Friday
Saturday, May 29, 2021- Memorial Day Parade
Monday, May 31, 2021 - Memorial Day observed
Monday, July 5, 2021 - Independence Day observed
Monday, September 6, 2021 - Labor Day
Monday, October 11, 2021 - Columbus Day
Thursday, November 11, 2021 - Veterans Day
Thursday, November 25, 2021 - Thanksgiving Day
Friday, December 24, 2021 - Christmas Eve
Saturday, December 25, 2021 - Christmas Day
Friday, December 31, 2021 - Opened from 9:00 AM to 1:00 PM

December 17th Regular Meeting - Motion (Maureen McCall/Michelle Kersey) that the December meeting be canceled. The motion carried with none opposed. Since there will be no December meeting, the chair will be reminded to call a meeting of the budget committee to be prepared for January and the budget season.

Hearing no other business, motion made (Maureen McCall/Heidi Worthington) to adjourn at 7:38. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary