



## *Jonathan Trumbull Library*

580 Exeter Road ♦ Lebanon, CT 06249

Tel. 860 642-7763 ♦ Fax 860 642-4880

[www.lebanonctlibrary.org](http://www.lebanonctlibrary.org)

Jonathan Trumbull Library  
FEBRUARY 18<sup>TH</sup>, 2021  
Regular Meeting - Board of Trustees  
Zoom Meeting

Present: Cathe McCall, Maureen McCall, Berkeley Nowosad, Bill Goba, Heidi Worthington, Janice Knudsen and Nancy LaBonne and Library Director Matt Earls and Young Person's Librarian Maggie Gaier.

The meeting was called to order at 7:01 by the chair, Cathe McCall.

Minutes to the January 21<sup>st</sup> meeting - Motion (Nancy LaBonne/Janice Knudsen) to accept the minutes as presented. Matt noted a correction that the Young People's Librarian is doing that reading aloud on Saturday mornings and the title is "A Serial with your Cereal". Maggie noted that she is not removing all books not taken out in five years. She is simply examining them and making her decision one at a time. The motion with correction carried unanimously.

### Directors' report:

- Circulation is at about half of what it was this time last year but that is to be expected under the circumstances. They are keeping very busy with lots of other things with the upcoming move and renovation.
- Patrons are making great use of digital media, some of which has doubled.
- The HTA grant should be coming soon.
- Trivia and Book Discussion continue and the master gardener, Gail Reynolds did a great session on composting.
- *Make and Takes* kits continue to be a hit.
- Matt is working with the Friends and hoping to have a book sale in September.
- In person Yoga is scheduled to begin in April outside.
- Personnel - staffing is okay for now but Matt plans to replace the program coordinator perhaps in March.

Young People's Library Report:

- Maggie is spending much of her time doing curbside deliveries, ordering new materials and packing for the move and storage.
- The Young Adult section has been completed.
- The Friends are packing their supplies and Maggie has three closets to complete.
- Since mid January, *Take and Make* kits tally as follows: 50 Snowflake Friend, 30 Paper Chain Snowpal, 30 Valentine Pop-up Cards and 30 STEM Dancing Hearts. 20 *Nature and Book Mobiles* were created and that circulation will be reported next month.
- A new program for the youngest patrons was added, *Playwork for Small Hands*. Kits will include a selection of board books, instruments and playwork activities using primarily recycled materials. 15 kits were created and the circulation stats will be provided next month.
- The three independent contractors continue with Zoom-based programs. Bill Dougal has had 21 participants in his cartooning 'class' on Mondays. Lizzy Hayes continues with *Opportunities* on Wednesdays. The Dungeon Master runs campaigns on Saturdays and Sundays and had 25 participants in January.

Sub-Committees:

Bylaws - Nothing to report.

Budget - Will be presented to the Board of Finance on February 27<sup>th</sup>. Board support is appreciated.

Building Committee - Matt reported that 21 bids were received. It will go to the lowest responsible bid. At 3:00 on the 25<sup>th</sup>, bids will be opened.

Facilities - Matt has dealt with electricians concerning placement of the server and has worked with the architect on the plans for the placement of furniture at the Community Center. *Bibliomation* has been very cooperative. Matt reported that he is really enjoying the work of packing up to move. The Community Center will have the JTL "greatest hits".

Unfinished Business - Nothing to discuss.

New Business - FOI request - Cathe reported that going forward all people working for the town in any capacity (as in boards and commissions) will be assigned a town email.

Hearing no other business, motion made (Maureen McCall/Nancy LaBonne) to adjourn at 7:34. The motion passed unanimously.

Respectfully submitted,  
Maureen D. McCall, Secretary