



## *Jonathan Trumbull Library*

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[www.lebanonctlibrary.org](http://www.lebanonctlibrary.org)

Jonathan Trumbull Library

February 20<sup>th</sup>, 2020

Regular Meeting – Board of Trustees

Lebanon Town Hall

Present: Cathe McCall, Maureen McCall, Janice Knudsen, Colleen Meese, Bill Goba, Eilleen Weinsteiniger, Michelle Kersey, Berkeley Nowosad and Library Directors Matt Earls and Frances McGrath

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes to the January 16<sup>th</sup> regular meeting – Motion (Janice Knudsen/Michelle Kersey) to accept the minutes as presented. The motion passed with two abstentions.

Correspondence – None

Director's Report – Matt reported.

- Clarification – The library need not be closed on April 13<sup>th</sup>, the Monday after Easter. It is not a holiday. The library will be closed on July 4<sup>th</sup> which is a Saturday. The town employees get July 3<sup>rd</sup> off for the holiday and the library is already closed on Friday.
- Friends of JTL – Jacqui Ramsey has volunteered to run the next book sale and Matt assures us that one will be held.
- 2019-2020 Budget – numbers distributed.
- Personnel - Matt had broached the subject of hiring a Program Coordinator with the selectmen but they suggested that he hire a contractor instead. Motion (Berkeley Nowosad/Michelle Kersey) to approve that Matt contract for services of an independent contractor for program coordination. The motion carried unanimously. Kathleen Plante has been a Library Aide for 14 years and would like to be promoted to Senior Library Aide. Motion (Eilleen Weinsteiniger/Colleen Meese) that Kathleen Plante be moved to Senior Library Aide with an increase in salary accordingly. The motion carried unanimously.

- Facilities – Furnace in the nonfiction room is no longer working and the room is now heated with electric – and tea is available both upstairs and downstairs.
- Circulation – is still looking good.
- Program Highlights – January total for attendees at children’s programs was up from 280 in December to 311 for the 32 programs. There were 14 adult programs with 108 in attendance.
- Upcoming events:
  - *Hot Chicks With Sticks* – Monday, March 2<sup>nd</sup>, 16<sup>th</sup> and 30<sup>th</sup>
  - **Every** Tuesday Films – at 2:00 P.M. – check the schedule
  - Job Search Work Group – Tuesdays at 6:00 P.M.
  - Adult Craft Night – Tuesday, March 3<sup>rd</sup>
  - Dr. Myriah Hinchey – *Living Naturally* – Thursday, March 5<sup>th</sup>
  - Yoga and Meditation – Monday, March 9<sup>th</sup> and 23<sup>rd</sup>
  - “Ringrose and Freeman” – St. Patrick’s Day Concert – Tuesday, March 10<sup>th</sup>
  - Game Night – Thursday, March 12<sup>th</sup> – Qwirkle
  - Book Discussion Group – Tuesday, March 17<sup>th</sup> (combined with LHS Book Club)
  - Liz Cornish – *New Season in Life* – Thursday, March 19<sup>th</sup>
  - *Equinox and the Arts XXV* – March 21<sup>st</sup> – April 16<sup>th</sup>
  - Dr. Benfield – *Around the World in 80 Gardens* – Tuesday, March 24<sup>th</sup>
  - Door Stoppers – Thursday, March 26<sup>th</sup>
  - Sabena Escott QPR Training – Tuesday, March 31<sup>st</sup>
  - Job Search Work Group – Weekly on Tuesdays – 6:00 P.M.
  - Just Teens @ the Library – Thursdays – 5:30 P.M.

Young People’s Director’s Report – Fran distributed the list of programs for the upcoming month, some of which overlap those above. They are listed below. Fran has been busy ordering books. Jim Mello made a donation for books in memory of his wife Cindy and Fran is fulfilling that request. Saturdays are rambling up. Museum of SECT will be presenting a program, many others are being planned, summer reading is pretty well laid out and Fran is willing to present a program no matter how many or how few children are interested.

- ***Equinox and the Arts – FOR KIDS!!***
- ***Time for Stories*** on Monday the 2<sup>nd</sup>, 9<sup>th</sup>, 16, 23<sup>rd</sup> and 30<sup>th</sup>
- ***Homeschoolers program*** on Monday the 2<sup>nd</sup>, 9<sup>th</sup>, 16, 23<sup>rd</sup> and 30<sup>th</sup>
- ***Chess Club*** on 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays
- ***Tuesdays at the Library for Kids 5-9*** on March 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup> and 31<sup>st</sup>
- ***Dungeons and Dragons*** on Tuesdays the 3<sup>rd</sup>, 10<sup>th</sup> and 24<sup>th</sup> and Saturdays the 14<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup>
- ***Read, Rock & Rhyme*** on Wednesdays
- ***Lego Building*** – Wednesdays, March 4<sup>th</sup> and 18<sup>th</sup>
- ***Craft Time*** – Wednesdays, March 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup> and 25<sup>th</sup>
- ***Tween Thursdays*** on Thursday, March 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup> and 26<sup>th</sup>
- ***Just Teens @ the Library*** – Thursday March 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup> and 26<sup>th</sup>

- *Magic: The Gathering* – Tuesdays March 10<sup>th</sup> and 24<sup>th</sup>
- *St. Patrick's Day Activity* – March 7<sup>th</sup>
- *Pi Day* – Saturday March 14<sup>th</sup>
- *Beyblade/Lego Club* – Saturday, March 21<sup>st</sup>
- *JTL Nutmeg Book Club* – Wednesday, March 25<sup>th</sup>
- *Storytime for all Ages* on Saturday, February 15<sup>th</sup>

Bylaws – Job descriptions need review.

Budget – Matt presented a revised budget that was a result of updated medical premium information and salary adjustments. Motion (Maureen McCall/Eileen Weinstein) to adopt the proposed budget as presented of \$358,484 with a town appropriation of \$298,484 for the 2020-2021 fiscal year. The motion passed unanimously.

Building Committee – Matt is working on a relocation plan.

Unfinished Business – Nothing to deal with.

New Business – None

Hearing no other business, motion made (Maureen McCall/Berkeley Nowosad) to adjourn at 7:54. The motion passed unanimously.

Respectfully submitted,  
*Maureen D. McCall*, Secretary