



Jonathan Trumbull Library

580 Exeter Road ♦ Lebanon, CT 06249

Tel. 860 642-7763 ♦ Fax 860 642-4880

www.lebanonctlibrary.org

Jonathan Trumbull Library
May 21st, 2020
Regular Meeting - Board of Trustees
Zoom Meeting

Present: Cathe McCall, Maureen McCall, Janice Knudsen, Bill Goba, Heidi Worthington, Michelle Kersey, Berkeley Nowosad and Library Director Matt Earls and library worker Frances McGrath

The meeting was called to order at 7:03 by the chairman, Cathe McCall.

Minutes to the April regular meeting - Motion (Heidi Worthington/Janice Knudsen) to accept the minutes as presented. Matt pointed out that Frances is not a Library Director. The motion carried with correction with none opposed.

Director's report:

- Matt is excited to have the library opened for pickup. Donna has scheduled appointments every 15 minutes and stayed late to serve all customers. Frances was not as busy downstairs and helped out as necessary.
- June 20th begins Phase 2 and the library will be opened for visitors. Masks will be worn and those with children will be asked to use the downstairs door. The picture book carts will be moved to the program room as well as the circulation desk. Other changes will be made to facilitate the opening. There will be shorter hours, no programs and limited staff.
- Discussion continued about hours and the possibility of being opened on Friday. Matt will report at the next meeting as to decisions since there needs to be staff for any proposed hours.
- Matt made some additional purchases since there has been long waits for ebooks.
- Program stats - 149 adults and 163 children attended this past month's programs. Frances has been experimenting and added an extra security step on Zoom programs to keep undesirables off of her programs. She is planning a craft program with the use of

go-bags. Plans are to keep the window option opened for now as well.

Bylaws - the report of the subcommittee had been distributed. Motion (Maureen McCall/Eilleen Weinsteiger) to accept the recommendations of the subcommittee. The motion passed unanimously. Matt will make the changes to the master copy. Maureen will proof. A final copy will be sent to the town clerk as well as filed on the website. Matt will make hard copies for those members who wish to have one.

Budget - Nothing to report

Personnel - Nothing to report

Trust Fund - Nothing to report

Building Committee - will be meeting with SHIPO tomorrow.

Friends of Jonathan Trumbull Library - has not met. The artwork is still at the library and available for pickup.

Unfinished Business - Nothing to deal with.

New Business - Nothing to deal with.

Hearing no other business, motion made (Michelle Kersey/EilleenWeinsteiger) to adjourn at 7:35. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary