



## *Jonathan Trumbull Library*

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Jonathan Trumbull Library

July 16<sup>th</sup>, 2020

Regular Meeting - Board of Trustees

Zoom Meeting

Present: Cathe McCall, Maureen McCall, Heidi Worthington, Michelle Kersey, Bill Goba and Library Director Matt Earls and library worker Frances McGrath

The meeting was called to order at 7:06 by the chairman, Cathe McCall.

Directors' report (Matt and Fran reported jointly):

- Matt said that patrons continue to express their gratitude that the library is opened.
- The staff was overwhelmed with patrons after storytime yesterday and crafts today. They had to close for a while to move things along. This led to discussion on the risk factor of having too many in the library at one time. The storytime and crafts will stop for now as they reassess the situation but the 'make and take crafts' and online programming will continue.
- Zoom storytime was not successful.
- Yoga is held outside and the numbers have dropped from 10 to 15 down to about 4.
- Trivia continues on Tuesdays. Fran and Donna will be running the event next week as Matt will be on vacation.
- Circulation is down about 50% from last year at this time. Hoopla has a great selection of books. Ebooks are up almost 2x what they were. Adult circulation is down as is circulation in the children's department.
- When programs are being run, many show up for books but that causes problems with too many people in the library. Discussion of how to stagger the attendance.
- *Friends of JTL* are scheduled to meet in August. There will be no book sale this year.

- Fran feels that the number of people attending storytime due to the closeness of the guests. Perhaps having more than one a week and by invitation. Will reassess.
- Things have picked up since last month and summer reading is going well.
- Having the program room for patrons to search for books as well makes it easier to social distance.
- Some patrons choose to place books on hold to be picked up 'curbside'.

Bylaws - Are completed and filed on the website and also with the town clerk. The personnel pages will have to be updated.

Budget - Nothing to report because the town hasn't wrapped up the fiscal year yet.

Personnel - Barbara Ives has retired and Jamie Sweet has sent in her resignation. Dylan Waddington has been hired as program coordinator and doing lots of work as library aide. Cameron Kessler was selected out of over 100 applicants as the newest hire.

The board was thanked for the two sea glass pictures that Michelle created. They are beautiful.

Trust Fund - Matt reported last month that we received \$12,000. It was suggested that we ask them to fund Hoopla next year. Matt said that there were 181 uses this month.

Building Committee - SHIPO has the application pending (it is in the Attorney General's office). DOT has approved the 35 parking spaces and the curb cut for the driveway. It will take five to six months for the bid drawings to be created and will be at least eight months before going out to bid.

Unfinished Business - Nothing to deal with.

New Business - Safety issues was the main topic. Matt pointed out that 74% of people in the US feel that masks are necessary. There are those who don't go along with that. The library staff is faced with dealing with those and those who don't cover both nose and mouth when they wear one. Discussion on what can be done. Matt will look into alternatives and especially look into the technology around a doorbell/camera.

Minutes to the June 18<sup>th</sup> meeting - Motion (Michelle Kersey/Heidi Worthington) to accept the minutes as presented. The motion carried unanimously.

Other Business - Maureen pointed out that Matt had said that he was not able to present the July finance report as required by the bylaws because the town's financial quarter doesn't end until the end of the month. Perhaps we should change our bylaws to reflect that. It was

decided that where the director is required to present reports in the months of October, January, April and July, the month of July should change to August. As part of the bylaw committee, Maureen will contact the rest of the committee and write up a proposal to be acted on at the next meeting.

Committees - Heidi agreed to serve on the Personnel Committee to replace Colleen Meese who resigned and moved to Tennessee.

Hearing no other business, motion made (Maureen McCall/Heidi Worthington) to adjourn at 7:55. The motion passed unanimously.

Respectfully submitted,  
*Maureen D. McCall*, Secretary