



## Jonathan Trumbull Library

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Jonathan Trumbull Library

September 19<sup>th</sup>, 2019

Regular Meeting – Board of Trustees

Lebanon Town Hall

Present: Cathe McCall, Diane McCall, Maureen McCall, Colleen Meese, Berkeley Nowosad, Michelle Kersey, Bill Goba and Library Director Matt Earls

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes to the July 18<sup>th</sup> regular meeting – Motion (Diane McCall/Colleen Meese) to accept the minutes as presented. The motion passed unanimously.

Correspondence – None

Director's Report – Matt reported.

- General – It has been a busier than normal month in that Linda has been out on FMLA since mid-August and she may be out until mid-November. Linda has been ordering books and videos from home and in her absence, Anita McMahon, a library student from Three Rivers, has been filling in. Carol and Matt have been handling the story hours. Discussion ensued on hiring a temp for two months to help with the workload.
- Budget – Lengthy discussion on where we stand and the need for a strategic plan. We have some questions about our budget for which we will approach the Board of Finance.
- HTA Grant – Matt is asking for funds for more programs this coming year.
- E-rate – The decision was made not to go for that grant as we do not want third-party software having access to our system for filtering.
- Event Highlights – *Chess club* is thriving. *Dungeons and Dragons* is big enough to require two groups. *Magic the Gathering* is also trending. The *Homeschool STEAM* program and the book group are well attended. The four-week harmonica class went well and there are harmonicas left over. The Melville play was great but not well-attended. Yoga is thriving. Thanks to Bluebird Hill who gave us a

nice discount on pumpkins. 214 kids participated in summer reading and the adults professed interest in reading their neighbors' book reviews. 307 people attended adult programs and 663 children attended the youth programs in July and August. Matt is scheduling the programs that have the major expenses for those times he expects to see the highest attendance.

- Upcoming events:
  - First Tuesday Film – *Rocketman* – Tuesday October 1<sup>st</sup>
  - *Dungeons and Dragons Campaign* – Tuesdays October 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup> and 29<sup>th</sup>
  - *Broadway Karaoke* – Thursday October 3<sup>rd</sup>
  - *Job Search Work Group* – Mondays October 7<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup>
  - *Hot Chicks with Sticks* – Mondays October 7<sup>th</sup> and 21<sup>st</sup>
  - *Books as Therapy* – Tuesday October 8<sup>th</sup>
  - *Breathwalk* – Monday October 14<sup>th</sup>
  - Book Discussion Group – *The Library Book* – Tuesday October 15<sup>th</sup>
  - Marge Nichols – *Life in Thailand* – Tuesday October 22<sup>nd</sup>
  - Author Liz Mugavero book reading and discussion – Thursday October 24<sup>th</sup>
  - Yoga & Meditation – Monday October 28<sup>th</sup>
  - *Witchcraft in Colonial Connecticut* – Tuesday October 29<sup>th</sup>
  - Halloween at the Library – Thursday October 31<sup>st</sup>
  - First Tuesday Film – *They Shall Not Grow Old* – Tuesday November 5<sup>th</sup>
- Meetings – The New England Library Leadership Symposium was excellent with lots of ideas, skill growth and coaching. Matt will be on a panel discussion at the NELA conference and will attend the CSL reference meetings as long as they are within a reasonable distance. Matt is also attending the Genealogy Roundtable.
- Facilities – Jonathan is our new handyman.
- Circulation – with so many people on vacation, circulation was down a little this past month.
- Friends – Matt thanked all who helped with the Book Brigade and would like contact information for all.

Young People's Director's Report – In Linda's absence, Matt distributed the list of programs for the upcoming month, some of which overlap those above. It includes the usual: *Time for Stories, Read, Rock & Rhyme, Dungeons and Dragons, Campaign LEGO Building, Chess Club, Pokemon Club, and Playtime at JTL*. Additionally, scheduled are *Broadway Karaoke* on October 3<sup>rd</sup>, *YA Movie Adaptation – The Sun is Also a Star* on October 5<sup>th</sup>, *Homeschoolers Making STEAM* on October 7<sup>th</sup>, *Magic the Gathering* on October 8<sup>th</sup>, *Pumpkin Painting* on October 10<sup>th</sup>, *Design Your Own Button* on October 16<sup>th</sup>, *JTL Nutmeg Book Club* on October 23<sup>rd</sup>, *Homeschool Board Games* on October 28<sup>th</sup>, *Tommy James Halloween Magic Show* on October 29<sup>th</sup>, *Tick-or-Treat at the Library* on October 31<sup>st</sup> and *Meet the Animals from the Museum of SECT* on November 2<sup>nd</sup>.

Bylaws – Nothing to report

Personnel – will discuss their report in Executive Session.

Library Trust Fund – Nothing to report.

Friends of JTL – The Book Brigade went well. The books will be sorted in the upcoming days for the sale at the end of next week. Maureen was asked to send out the final schedule. Memberships are being renewed.

Building Committee – Matt reported that plans are to revert back closer to the footprint that was planned in 2015. Setbacks have been approved. The architect, Jay, was in this week but we are months away from final plans.

Unfinished Business – None

New Business – None

Motion (Maureen McCall/Michelle Kersey) to go to Executive Session at 8:05 to discuss the director's review. It passed unanimously. Matt was excused.

The meeting came out of Executive Session (motion Maureen McCall/Berkeley Nowosad) at 8:20.

Hearing no other business, motion made (Michelle Kersey/Diane McCall) to adjourn at 8:21. The motion passed unanimously.

Respectfully submitted,  
*Maureen D. McCall*, Secretary