



TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

August 24, 2023 7:00 pm -- Regular Meeting

Town Hall Lower Conference Room

MEETING MINUTES

Members Present: Gregg Lafontaine, Jeff Arpin, Riley Leppo, Laurel Hennebury

Member Absent: Harry Anderson

Others present: Jason Nowosad, Field Agent, Cathe McCall, WPCA Administrator

A. Call to order

The meeting was called to order by Chairman Gregg Lafontaine at 7:00 pm.

- B. Public Comment - Limit 2 minutes per speaker – Jessica Caines, 22 Beach Road asked a question regarding the Emergency Reserve account being lower than it was previously. Mr. Lafontaine explained that the drop was due to the cost of recent repairs.

C. Minutes

- a. Approval of minutes for July 27, 2023 Regular Meeting

Motion made by J. Arpin and seconded by R. Leppo to approve the minutes of the July 27, Regular Meeting. Motion carried with one abstention from Laurel Hennebury.

D. Correspondence –

- a. FRMA Questionnaire – To be taken up under New Business
b. From DOT - Milling & paving on Route 16 in Colchester and Lebanon – It was determined that the work does not affect the Lebanon sewer system.

E. Old Business

- a. Update on mandatory connections – WPCA has been informed by the Tax Collector that three unconnected properties have met the threshold for a tax sale. Mr. Lafontaine will follow up on this.
b. Field Agents Report
i. Updated flow reports / system performance / maintenance / service issues
1. Mr. Nowosad reported that the meter signal strength was good and that no system issues have been encountered.
2. FRMA contacted Nowosad to discuss the possibility of replacing pumps with Certified Rebuilt pumps rather than new pumps.

3. There was a problem at one property around which there was discussion of possible cause and if the homeowner should be responsible for any or all the repairs. The board talked about what is considered normal and abnormal grease buildup. It was determined that Jason will see that the excess grease is cleaned out of the tank and will communicate to the homeowner that they will be billed for that expense.
4. It was also determined that maintenance should be done on some of the lines this year. Mr. Nowosad will bring the system drawings to the next meeting for further discussion.
- ii. Most cost-effective process for repair / replacement of pumps
 1. The board discussed the question of whether when a pump fails it should be repaired, replaced with new, or replaced with a rebuilt. Cost and warranty information was discussed and the decision was to replace with new.
- c. Hebron – Litigation
 - i. Status was discussed by the board.
- d. Policy regarding exceptions to the User Fee – J. Arpin investigated this and found that in other towns user fees are required for all connected properties.

F. New Business

a. Financials

i. Invoices approved by G. Lafontaine

1. FRMA 8/16/23	1,372.26
2. Hebron – June	10,305.99
	i. Approved for 2,801.00
3. Hebron – July	9,877.30
	i. Approved for 2,895.36

ii. Invoices requiring approval

1. FRMA – 30 Ryan Terr	4,102.00
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a. Motion made by L. Hennebury and seconded by R. Leppo to approve the 8/16/23 FRMA Invoice OX43800 for 30 Ryan Terr. for \$4,102.00. Motion carried unanimously.

iii. Determine if a Cottage Industry is allowed in the sewer district – The board will research this item and discuss it at the next meeting.

b. Review of **August** budget reports provided by the town finance office – Not provided by Finance this month.

- i. Account 235 Amston Lake Sewer User Fees
- ii. Account 236 Enterprise Amston Lake Sewer Assessments
- iii. Account 437 Water Pollution Control

- c. Review other financials if submitted – The board reviewed actuals to budget for FY 22/23.

G. Adjournment

Motion to adjourn made by L. Hennebury and seconded by J. Arpin at 7:50. Motion carried unanimously.

Respectfully submitted,
Cathe McCall, WPCA Administrator