**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting**

**Wednesday, February 23, 2022-7 PM**

**TELECONFERENCE BY ZOOM**

Members present: Jim Russo (Chairman), Lisa Matson,Cathe McCall,Linda Wallace, Maggie McCaw, Chris Darrow, Vin Shea

Also present: Matt Earls, (library director); Rick Davidow STV (owner’s representative); Kevin Lipe (architect), Deanna Dewey (Interior designer), Harshitha Adapala STV (Owner’s representative), Jamie Beever/Timmy Breault (boy scouts-Troop 58).

1.0 **Call to Order**

The meeting was called to order by Chairman Russo at 7:00.

2.0 2.1 Minutes: Review and Approve Minutes of Regular Meeting Thursday, February 10, 2022.

**Motion to accept the minutes by Maggie**,**Second Linda, Motion Passed 7-0-0.**

3.0 Old Business:

3.1 Jacunski Humes Architects Report

1. The project is moving forward along very well.
2. No new RFI’s to be reviewed as of tonight
3. The fire wall issue has been resolved, but it is not in writing. There are additional security measures so the sheet rock can run through.

Rick: We need to have something written moving forward.

Kevin: It won’t keep us from getting a certificate of occupancy.

3.2 Owner’s Project Manager’s (STV/DPM) Report

Rick Davidow acting designated as the Owner’s Project Manager.

1. Harshitha Adapala is going to be the new owner’s project manager.
2. We are still on schedule. It is a very muddy, wet site.
3. Concrete under columns initial pour done.
4. Lighting and Conduit work in the basement are being worked on.
5. Stairs have been measured for and should be installed in a couple of weeks.
6. Most of the windows have been done.
7. Electrical panel back boxes are in, but not the switchgear.
8. Jim will schedule a site visit in mid-March after the stairs is installed.

3.3 Communications from Board of Selectmen

None.

4.0 New Business

4.1Discuss and Act Upon Proposed Contract Change Orders from J A Rosa, LLC.

**PCO #20 Mop Sink Revision (2 Units) $968.58**

1. Sales tax has been removed from PCO.
2. Team checked on another mop sink. 36 x 32 x10 as identified by Chris Darrow
3. we are getting a 32 x 32 x 12 size sink a specified.

The Specified Sink is no longer manufactured. Revised unit is $1,076.84 additional. It is made of Terrazzo, not plastic and there are two units.

1. Chris: The design team should reach out to the manufacturer up front to check on supply prior to Bidding. Jim replied that typically the MFG’s market the Architects and Engineers with their updated Products. The specified Sink was not known by Design Team as being discontinued.

**Motion to Accept Proposed Contract Change Orders from J A Rosa, LLC.**

**made by Maggie, second by Linda. Motion Passes 4-2-1 (Chris, Lisa//Cathe)**

4.2 Discuss and Possibly Act Upon Furniture/Library Book Shelf Proposals

Matt:

1. Additional shelving bid from Tesco is $49,857.80.

11 starters plus 20 adders being brought into groups of 3 and 4.

1. Octagon tiered shelving display tables—5 upstairs and 5 downstairs.

Bids—solid wood $2,200 ea.

1. 12 wall track metal shelving with wooden end walls

5 with double ends

2 other ones

Same kind of brackets from years back. Nothing fancy, but they do the job.

d) Slat wall end panels

e) we are reusing many shelves, but want end panels and canopy tops for them.

Discussion on necessity of the octagonal tables.

Total: $66, 170.74

**Motion to buy the Tesco shelves for $66,170.74 without the octagon tables**

**Motion made by Maggie, 2nd Linda**

**Motion passes unanimously.**

**Motion to pay for the octagonal display tables for $22,855.00 made by Maggie, 2nd by Vin. Motion passes 6-0-1 (Linda)**

We still have to look at seating for the community center and the children’s area.

Jim’s concern is what happens if a manufacturer can’t deliver furniture for months? This will impact final completion.

4.3 Other Business

a) We are still looking at July 1st as a finish for the general contractor.

Final CO and then a soft opening by August 1.

b) We don’t want to interfere with the Fair (not in August anymore.)

100th anniversary of Lyman is in September.

c) Maggie: Is there a commissioning time program?

Jim: It’s done during the last week of construction.

d) We will meet next month on site after the stairs are in. Jim will coordinate.

5.0 Review and Approval of Invoices.

* #2JTL-FFE-2 $1,500.00 from 4D Design and decorating LLC for work up to Feb. 22, 2022 (2/3rd done).

**Motion to pay by Maggie, 2nd Vin. Motion Passed unanimously.**

* #90023696 from STV Professional Services For work for the month of Jan. 2022. $5,505.50

**Motion to pay by Maggie, 2nd Vin. Motion Passed unanimously.**

* #R2021Z-277-2 from Horizon Engineering LLP for Commissioning services for Jan 2022. $1,475.

**Motion to pay by Linda, 2nd Vin. Motion Passed unanimously.**

6.0 Adjournment

Next meeting Thursday, 3/10/22, Zoom at 7 pm.

**Motion to adjourn made by Maggie, 2nd by Linda. Motion approved unanimously.**

Meeting adjourned at 8:00.

Respectfully Submitted,

Lisa Matson, Secretary