**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting Minutes**

**Thursday, July 13, 2023**

**7:00 PM**

**Community Room**

Members Present: Jim Russo (Chairman), Lisa Matson, Cathe McCall, Linda Wallace, Vin Shea

Also Present: Lindsay Delligan, Library Director

1. Call to Order

The meeting was called to order by chairman Russo 7:04.

2.0 Public Comments None

3.0 Minutes

3.1 Review and Approve Minutes of Regular Meeting of May 24, 2023

**Motion to accept the minutes by Linda, Second by Vin. Motion passes 5-0.**

4.0 Old Business:

4.1 Communications from Board of Selectman/Town Officials

The LBC is on the agenda of the PZC for Phase 2 of Landscaping (Monday night).

5.0 New Business:

 5.1 Review and Act Upon Proposed Owner Scope Revisions

 None on the table.

5.2. James from J A Rosa will be here next Tuesday and Wednesday to go through the items on the punch list.

New item: Missing Screws in ladies room toilet partition.

5.3 The Town requested a Bench be purchased for the main entry deck. Jim will review with Town Officials and purchase accordingly.

5.4 Telephone Vendor is going to replace the Main Phone Switchgear to alleviate the issue of dropping active calls. To be undertaken prior to Months End.

5.5 The Security Vendor is coming Monday, July 24th. Installation of additional Screen and Repairs will be completed in one day. Training will be scheduled immediately thereafter. Dean will be contacted.

5.6 The electrician will be on site to adjust the exterior lights Time Clock. Also, new dimmer lights will be installed at the downstairs circulation desk soffit.

5.7 Chairman Russo is going to review with Dean about prices for maintenance agreements moving forward from September 1st.

5.8 After discussions, Lindsay will order an adjustable OPEC station and a four-piece set for the Mary Trumbull Adams room. It will take 3-4 months to get the furniture in.

The quote is for $13, 200. Bulletin boards and/or stools are the next topic. The teen room may need more computer tables

5.9 Per Linda Wallace’s understanding, there is a grandfather clock in the attic of the Community Center, but it does not run. Do we want it? No. Town to be informed.

Jim stated that anything left in the community center needs to be removed by Fall due to planned interior renovations. JTL Board of Trustees will review.

5.10 Chairman’s opinion is that our Building Committee has completed its appointed role and mission statement. Sept. 25, 2011 was our first meeting. 12 years (and losing 4 original members) was a huge commitment from everyone. We are approaching Final Completion

**Motion to notify the Board of Selectman that since we have accomplished our mission, the Library Building Committee should be disbanded. Motion made by Cathe, 2nd Vin.**

**Motion passed unanimously.**

Lisa will bring all the papers that she has to the next meeting so they can be shredded.

6.0 Review and Approval of Invoices:

Priscilla Clesowich invoice # 123456 $1,200. For painting Mural.

**Motion to pay made by Jim, 2nd Vinny. Passes unanimously.**

Linden Landscape Architect. Invoice #1 for the landscape design. $5,250.

**Motion to pay made by Vin, 2nd Linda. Passes unanimously.**

7.0 Final Adjournment

**Motion to adjourn made by Cathe 2nd by Linda. Motion passed unanimously.**

Respectfully Submitted,

Lisa Matson, Secretary