**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting Minutes**

**Wednesday, June 22, 2022 7 PM**

**TELECONFERENCE BY ZOOM**

Members present: Jim Russo (Chairman), Maggie McCaw (Vice Chair), Cathe McCall,Linda Wallace, Lisa Matson, Berkeley Nowosad, Chris Darrow (7:03).

Also present: Matt Earls, (Library Director); Kevin Lipe (Architect), Harshitha Adapala STV (Owner’s Project Manager)

1.0 **Call to Order**

The meeting was called to order by Chairman Russo at 7:00.

2.0 Public Comment: None

3.0 Minutes

2.1 Review and Approve Minutes of Regular Meeting June 9, 2022.

**Motion to accept the minutes by Linda,Second Cathe, Motion Passed 6-0-0.**

4.0 Old Business:

* 1. Jacunski Humes Architects Report (Kevin Lipe)
1. Kevin leaving the update to Harshitha.

b) Making progress Deadlines waiting to be met.

4.2 Owner’s Project Manager’s (STV/DPM) Report (Harshitha)

 a) Delays on the flooring for the community room 6/27

 Main Distribution Panel is shipping 6/30

 Precast concrete for stairs won’t be in until end of July.

 b) Working on exterior trim, brick walls, cleaning exterior masonry

c) The Project is at the mercy of the shippers.

4.3 Library Relocation Update (Matt Earls)

Curved couches won’t be shipped until August 8th. The rest of the furniture should be here. Matt is still optimistic.

Matt has pictures of the destroyed shelving and the new shelving is coming in the middle of July. (10-day delay).

Staff will put the stored books on the shelves when the time comes.

 4.4 Communications from Board of Selectmen or other town officials.

None

5.0 New Business

The Balance of the Base Bid Construction budget is 88,637.28

 5.1 Discuss and Act Upon proposed Contract Change Orders from J A Rosa, LLC

**PCO #53 Power Box for Holiday Tree for 4,523.12**

The Chairman. Architect and Owner’s Project Manager have reviewed the PCO and agree that it is fair and reasonable.

**Motion to Accept Proposed Contract Change Order #53 for a Power Box for Holiday Tree $4523.12 from J A Rosa, LLC. made by Maggie, second by Vin. Motion Passes 8-0**

5.2 Other Business:

1. At the last construction meeting we decided that it is not attractive at the west side of the building. Pads with air handlers and transformers. Maggie suggested to put a vinal fence to create an outdoor space.
2. Matt inquired if Planters with tall grasses to create a nice space. Matt has talked to community members and we should be able to have enough volunteers to create a pollinator or butterfly garden.
3. Matt will use volunteer labor and Trust Fund money for the plants that will come from town.
4. Maggie: How much heat can the butterflies take? The idea of planters is great.
5. The Plant People will take care of the weeding.
6. Chairman agrees that a natural garden is a great idea and fits into the town ideas.
7. Chris: The units have to move air through—There is going to be at least four feet between the planters and the pad.
8. Be careful with using water from the well. The well’s not very productive.
9. We are thinking of putting a wrought iron bench between the book drop and the stairs to complement the open space. No sketch yet.
10. Cathe: A good idea that would tie the whole space together.
11. Next week the signage should be installed.
12. Seeding soon.
13. Several things are late, but no changes to the opening date as of now. Everything has a shipping date as of tonight.
14. We need a certificate of compliance for the septic system from Uncas Health.
15. The stone dust for the walking path will be restored. The path will go to the “cross walk” on the state road, directly across from the Community Center.
16. DOT says no new crosswalk at Driveway. Jim: That’s another Town Project. Maybe DOT will install blinking yellow lights on signs. We already have a standard “Crosswalk” on a state road.

6.0 Review and Approval of Invoices.

* Invoice #10172 from Tri State Material Testing Lab for Project Testing up to May 25,

2022: $609.00

**Motion to pay by Maggie, 2nd Linda. Motion passed unanimously.**

* Invoice #10257 from Tri State Material Testing Lab for Project Testing up to June 9,

2022: $504.00

**Motion to pay by Maggie, 2nd Linda. Motion passed unanimously.**

* Invoice #100922 from Creative Library Concepts for Furniture stored in their warehouse.

$3,651.20

**Motion to pay by Maggie, 2nd Linda. Motion passed unanimously.**

7.0 Adjournment

Next meeting Thursday, 7/14/22, Zoom at 7 pm.

 **Motion to adjourn made by Maggie, 2nd by Julie. Motion approved unanimously.**

Meeting adjourned at 7:43.

Respectfully Submitted,

Lisa Matson, Secretary