**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting**

**Thursday, March 10 2022-7 PM**

**TELECONFERENCE BY ZOOM**

Members present: Jim Russo (Chairman), Lisa Matson,Cathe McCall,Linda Wallace, Maggie McCaw, Vin Shea, Julie Culp

Also present: Matt Earls, (library director); Kevin Lipe (Architect), Harshitha Adapala STV (Owner’s representative)

1.0 **Call to Order**

The meeting was called to order by Chairman Russo at 7:03.

2.0 Minutes

2.1 Review and Approve Minutes of Regular Meeting Wednesday, February 23, 2022.

Motion to accept the minutes by Maggie,Second Linda, Motion Passed 6-0-1.

3.0 Old Business:

3.1 Jacunski Humes Architects Report

1. The case workshops are all approved.
2. All the interior moldings were submitted, and we got exactly what we ordered. It is “good stuff” quality.
3. Day to day activities on site are moving right along.

3.2 Owner’s Project Manager’s (STV/DPM) Report

Harshitha designated as the Owner’s Project Manager.

1. Starting to tape the basement level this weekend.
2. Exterior site work is going to start next week.

Jim says that stairs will be ready for Saturday the 26th.

We will have a meeting then.

1. Everything is going great.

3.3 Communications from Board of Selectmen or other town officials.

(Meeting with Hailey Wagner, Accountant)

The town is going for Bonding for this project soon. Anticipated Costs are $25,000. Budget is $50,000. We are going to save about $25,000 on this line item.

We are in great shape there.

4.0 New Business

4.1Discuss and Act Upon Proposed Contract Change Orders from J A Rosa, LLC.

**PCO #29 Additional blocking, caulking and sheetrock work for required fire wall work.**

**$11, 567.10**

1. Hours were monitored and confirmed by Harshitha.
2. The work is 100% done and we haven’t touched our construction contingency yet.

**Motion to Accept Proposed Contract Change Orders from J A Rosa, LLC.**

**made by Maggie, second by Vin. Motion Passes 6-0-1 (Cathe Abstained.)**

4.2 Discuss and Possibly Act Upon Furniture/Library Book Shelf Proposals

1. Matt and Maggie have been working on the preferred remaining FFE.
2. Matt hasn’t seen an updated bids from Deanna as of tonight. Matt prefers to acquire bids from more than one vender.
3. Even with the shorter delivery times, we haven’t seen everything for final selection.
4. Jim requests to have the bid results ready review and action at our next meeting.

4.3 Other Business

1. We are going to meet on - site March 26th at 9:00 to view the progress of the Project.
2. Every other Wednesday at 1 there is a job meeting. The committee is welcome to come.
3. Julie: Is the cupola going to be painted?

Jim: Yes, it is going to be redone but the roofing stays in place.

Julie: It would be great to have a weathervane on top of the cupola. What would it cost?

Kevin: $1,000-$1,500

Jim: Could we get a catalog of weathervanes.

Kevin is going to obtain a catalog for our review.

5.0 Review and Approval of Invoices.

* Invoice Application #8 work from contractor L. Rosa, LLC for $205,288.68 (57% of the Project Completed).

***Motion to pay by Vin, 2nd Maggie. Motion passed unanimously.***

* Invoice #22065 Jacunski Humes for Professional Services in Feb 2022. $3,875.00

**Motion to pay by Maggie, 2nd Linda. Motion Passed unanimously.**

* Invoice #22066 from Jacunski Humes for Site Contract Administration Services in Feb.

2022. $1,000.00

**Motion to pay by Maggie, 2nd Vin. Motion Passed unanimously.**

* Invoice 0300726 WB Myer for $1,353.60 Monthly storage fee for Feb.

**Motion to pay by Maggie, 2nd Linda. Motion Passed unanimously.**

6.0 Adjournment

Next meeting Wednesday, 3/23/22, Zoom at 7 pm.

**Motion to adjourn made by Linda, 2nd by Julie. Motion approved unanimously.**

Meeting adjourned at 7:28.

Respectfully Submitted,

Lisa Matson, Secretary