MINUTES

TOWN OF LEBANON CT

Jonathan Trumbull Library Building Committee

Regular Meeting

Wednesday, January 26, 2022-7 PM

TELECONFERENCE BY ZOOM

Members present: Jim Russo (Chairman), Lisa Matson,Cathe McCall,Linda Wallace, Maggie McCaw, Julie Culp, Chris Darrow, Vin Shea

Also present: Rick Davidow (owner’s representative)

1.0 Call to Order

The meeting was called to order by Chairman Russo at 7:17.

2.0 2.1 Minutes: Review, Modify and Approve Minutes of Regular Meeting Thursday, December 9, 2021.

 Revised: Item 5—STV Professional Services for the “Month of October”

**Motion to accept the minutes by Maggie**,**Second Linda, Motion Passed 7-0-0.**

2.2Minutes: Review and Approve Minutes of Regular Meeting Thursday, January 13, 2022.

**Motion to accept the minutes by Maggie**,**Second Julie, Motion Passed 7-0-0.**

3.0 Old Business:

3.1 Jacunski Humes Architects Report

 a) Kevin unable to join Zoom Meeting.

Jim: Brian Humes was out on Monday with the Town and State Fire Marshal. They reviewed the fire barrier construction and we are waiting for the State Building Office to make the final determination. Jim is hopeful that everything will fall into place. (It is a Fire Barrier vs. Fire Wall).

Cathy: The Lebanon building inspector mentioned this months ago and was ignored.

Jim: It is the interpretation of our design team that this partition is a fire barrier. This type of disagreement of code is very typical

Cathy: We should be listening to our building inspector.

Jim: Our Inspector forwarded this detail to the State for their interpretation of the Code. Let’s move ahead. This should be resolved in 7 – 10 days.

Rick: This issue did not hold up anything so far. We are moving in the right direction.

3.2 Owner’s Project Manager’s (STV/DPM) Report

Rick Davidow acting designated as the Owner’s Project Manager.

We are making progress every day.

James has been out for the last few days due to Covid. He is back now.

1. 75% of the ceilings on the upper floor have been done
2. Sheet rock on interior walls at upper floor are progressing.
3. Submittals of insulation approved and the insulation phase should commence by the end of next week.
4. Site work has begun since the approval
5. Underground Conduit for Power/Phone/CATV/Fiber is completed.
6. Rick has asked J A Rosa to update the CPM Schedule including site work for the end of the month.
7. We aren’t as far along as hoped, but there should be no problems finishing on time.
8. Carpet selection can be ordered.

3.3 Communications from Board of Selectmen

None.

4.0 New Business

4.1Discuss and Act Upon Proposed Contract Change Orders from J A Rosa, LLC.

Jim sent out the sketch and pavers proposal after the last meeting for review.

**PCO #17 Flagpole $8,666.43** for a flag pole, concrete and pavers, light fixture for illumination.

Jim reviewed the proposal and had no objections.

**Motion to approve the** **proposed contract change order #17 from J A Rosa, LLC by Maggie, 2nd Linda. Motion passed 7-0-1**

4.4 Other Business

 Last month an old and abandon septic tank was removed. (Requested by Uncas Health)

 The Christmas Tree and 2 other Pine trees are removed.

The Contractor is starting demolition for the new exterior lower-level windows. Cold weather stops the brick work progress at the most northern elevation.

5.0 Review and Approve of Invoices

* Invoice #TSMT9562 from Tri-state Materials Testing Lab for masonry inspection and mortar cubes $210.00

**Motion to pay by Maggie, 2nd Vin. Passed unanimously.**

* Invoice #90023402 from STV Professional Services for the month of December (up to

12/30), $9,119.39

**Motion to pay Maggie, 2nd Linda Passed unanimously.**

* Invoice # R2021Z-277-1 from Horizon Engineering Associates LLP 12/21/21

Commissioning agent review of the drawings with comments for $6,323.00

**Motion to pay Maggie, 2nd Linda Passed unanimously.**

6.0 Adjournment

Next meeting Thursday, February 10, Zoom at 7 pm.

 **Motion to adjourn made by Julie, 2nd by Linda. Motion approved unanimously.**

 Meeting adjourned at 7:40

Respectfully Submitted,

Lisa Matson, Secretary