**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting Minutes**

**Wednesday, March 22, 2023**

**7:00 PM**

**Library Community Room**

Members Present: Jim Russo (Chairman), Lisa Matson, Cathe McCall, Berkeley Nowosad, Julie Culp, Linda Wallace, Vin Shea

Also Present:

1. Call to Order

The meeting was called to order by Chairman Russo at 7:00.

2.0 Public Comments: None

3.0 Minutes

3.1 Review and Approve Minutes of Regular Meeting of March 9, 2023.

**Motion to accept the minutes by Cathe, Second by Linda. Motion passes 7-0-0.**

4.0 Old Business:

4.1 Communications from Board of Selectman/Town Officials: None

5.0 New Business:

 5.1 Review and Possibly Act on Phase II Landscaping

Chairman Russo brought in the Landscaping plans. Native species, natural classroom, poly under the mulch. Architect estimated approximately $25,000.

Next steps-The library staff/volunteer gardeners will look at it and then Chairman Russo will bring the plan to the Lebanon Business District Review Board Committee.

 Comments:

Who is going to maintain the Gardens? The town won’t do it. The library doesn’t have the budget.

 Is there a design that can made with low maintenance plants?

 Bushes might be a good idea.

 It might cost $1500-2000 a year for maintaining.

 Value Engineering Ideas to pursue.

 Remove birch tree and the bee balm. Add Dwarf Honeysuckle and Azaleas.

Is there an edging on the path where the mulch is? yes

 5.2 Discuss and Act Upon Proposed Owner Scope Revisions

There is very little seating in the upstairs adult library. There needs to be little tables next to the chairs. The FFE—Three items-Couch, rocking kid chairs, lectern. A love seat and two chairs would be better. We need to order by July 30. We have $16,000 allocated. Julie Culp will expedite final selection of FFE.

 5.3 Other Business

Most of the public buildings are designed to have one entrance. Downstairs exit is for emergency exit.

Lights cannot be dimmed at desks. Too Bright for Staff.

Julie: Auto lights should be on the whole time to be more welcoming. The timers need to be adjusted. Chairman Russo will ask to extend the timer to as long as possible.

The outside lights are on all the time. It is a safety issue. Jim will investigate the Timer Systems Schedule.

Rosa will check with the manufacturer re: the rusty book drops.

No solar panels on the roof will be allowed per the Town Hall Officials.

Exterior Letters (signage) should be coming in next month.

Still in the process of moving the exterior ground green sign. No lights on the sign.

The driveway is too dark. Would they allow solar lighting? It’s unattractive. What about reflectors on the legs?

The bike rack could be relocated on a pad(pavers) at the west side of the main entry steps.

6.0 Review and Approval of Invoices: None

7.0 Adjournment (Next Meeting scheduled for 4/13/23 at the library).

**Motion to adjourn made by Julie 2nd by Linda. Motion passed unanimously.**

Respectfully Submitted

Lisa Matson, Secretary