**MINUTES**

**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Special Meeting**

**Thursday April 15, 2021 – 6 PM**

**TELECONFERENCE BY ZOOM**

Members present: Jim Russo (Chairman), Maggie McCaw, Lisa Matson, Vincent Shea, Julie Culp, Berkeley Nowosad, Cathe McCall, Linda Wallace

Others present: Matt Earls (Library Director), Jason Nowosad (left at 6:40), Brian Humes (Jacunski Humes LLC)

1.0 **Call to Order**

The meeting was called to order by Chairman Russo at 6:03.

2.0 2.1 **Consider and act upon the Minutes from April 8, 2021 Regular Meeting.**

The minutes are labeled incorrectly as “Agenda.” To be revised to “Minutes”.

 **Motion to amend the minutes and accept them as amended made by Chairman Russo,**

Maggie 2nd Discussion: none Passed **8-0-0.**

3.0 **Correspondence:**

3.1 **Board of Selectman Meeting of April 13, 2021 discussions**

We are very close to obtaining Uncas Health Approval related to the septic system with the condition that the Church’s Leaching Field will not be underneath the final Parking Lot Footprint. Vehicular Traffic will not be allowed over an active System Field.

4.0 **New Business**

4.1 **Discuss and Possibly Act Upon Proposal from Jacunski Humes Architects, LLC**

Copies of 4 North elevation drawings provided to the Committee.

Option 1: Original

Option 2: Two windows in community room (included in bid)

Option 3: two flanking windows and a double hung in the middle

Option 4: two flanking windows and a picture window in between.

The Lebanon Green Design Review board has not reviewed the Options. PZC did prefer Option 2

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**Motion to move forward with Option 2 made by Vin, 2nd Maggie. 8-1-0 motion passes**

4.2 Discussion on shutters. Will discuss at a latter date if they are to be deleted.

4.3 Discussions related to centering the main entrance pair of doors? If the entrance is in the center of the columns, the video drop room will need to be made and items relocated. Also, pedestrian traffic will be walking into a wall.

**Motion to stay with the door location as shown in the plans made by Linda, 2nd Maggie.**

 **5-3-1 motion passes**

4.4 Reworking the kitchens/bathrooms and lowering slab on grade are identified as substantial revisions to be Base Bid Drawings and would require this Project to Rebid again as a “substantial change”. Board Members Opinion is to remain with Base Bid Design.

4.5 Jim Russo requests that the room name of the “Kitchen” be revised to “Breakroom”.

4.6 Jim Russo stated that revising the concrete slab on grade to a full basement would be another substantial change and will erode our Contingency Dollars. Major Design Fee’s and Construction Hard Costs will be incurred. Board Members Opinion is to remain with Base Bid Design.

5.0 **Old Business:**

5.1 **Discuss and Act Upon the re application of the Grant to the State Library Commission.**

As per our last meeting, the Library Board of Trustees will review this topic at their Meeting later this evening. Notice of Intent of application needs to be submitted by June 30th. Regarding the Grant, it is unknown the value of State Library Grant Dollars that will be available for the entire Statewide Program

5.2 **Status of Informal Decision from SHPO.**

SHPO approved Parking Scheme #4 but they requested the Design of the Porous Pavement preferred for the most northern spaces. SHPO will reject any revisions to any future northern encroachment on the Green.

5.3 **Status of Drawings to UNCAS Health Dept.**

The Site Engineer is finishing this Sanitary Design and will expedite next week. These drawing do not indicate grading or site development improvements. Drawings to Uncas will only identify the flowlines, locations and design of the proposed leaching field.

5.4. **Status of Site Development Drawings.**

Is it reasonable for the site drawings to be complete by May 25th? The schedule is very tight. The Town will not issue a building permit without a complete site plan. To be tracked very closely.

**6.0 Review and Approval of Invoices**

Invoice Package from the Town Attorney:

 **Motion made by Cathe to approve, no second. Tabled to next meeting.**

**7.0 Adjournment**

Next meeting is April 28th. If required, Chair will establish a special meeting.

 **Motion to adjourn made by Vin, 2nd by Cathe. Motion approved unanimously.**

 **Meeting adjourned by Chairman Russo at 7:00.**

Respectfully Submitted

Lisa Matson, Secretary