MINUTES

TOWN OF LEBANON CT

Jonathan Trumbull Library Building Committee

Regular Meeting

Thursday February 11, 2021 – 7 PM

TELECONFERENCE BY ZOOM

AUDIO WILL BE POSTED ALONG WITH THE FORMAL MINUTES.

Members present: Jim Russo (Chairman), Maggie McCaw, Lisa Matson, Vincent Shea (7:16) , Julie Culp, Linda Wallace, Berkeley Nowosad

Others present: Matt Earls (Library Director), Kevin Lipe (Jacunski Humes Architects)

1.0 Call to Order

The meeting was called to order by Chairman Russo at 7:02.

2.0 Consider and act upon the minutes from January 27, 2021 Regular Meeting.

Maggie moved Julie 2nd Discussion: Spelling correction “**5.1 Municipal Library Relocations”** Motion to approve as amended made by Maggie, 2nd by Julie. Passed 6-0-0.

3.0 Correspondence:

3.1 Board of Selectman

1. The Town Facilities Dept. will begin renovating the Community Center between now and end of March. (The Community Center Inspection report is attached to the agenda.)
2. The Library Responsibility of Costs: Relocating and Storing Loose furniture, Electrical & Heating (propane) costs during the relocation phase.

4.0 New Business

4.1 Pre-Bid Conference of Today at 10 AM at the Library.

47 people were in attendance. 21 General Contractors and the rest were Subcontractors and Vendors. They have until Tuesday noon to submit questions to Jacunski Humes.

On February 25 Bids are due at 2:00. Maggie will accept the bids at Town Hall. There will be a Public Zoom meeting at 3 PM to open and record all bids.

5.0 Old Business:

5.1 Architectural Items: Brian said we have Tom Linden (Landscape Architect) on Contract. Until Parking Lot Scheme is finalized, our Design Team cannot commence the Landscape Design.

After discussions related to the Toilets Design, future Addendum #1 will include revising the style to a “Pressure Assisted Toilet.” Basically, it is a Tank within a Tank Design. No sweating, twice as much pressure per flush.

5.2 Status of RFP for Library Relocation

Matt will identify what will be brought to the Community Center and what will be put in Climate Control Storage. The Staff have already started to pack. We are going out to bid in two weeks. The plan is to relocate during the last week of March.

The Selectmen will contact the Historical Society about moving and storing all Paintings and Grandfather Clocks separately off site.

5.3 Status Archeological Survey: We are waiting design for the septic plan. Should be finalized by the middle of next week and then submitted to SHPO.

5.4 Status of Formal Approval from SHPO, DOT and State of CT Attorney General Office related to Parking Scheme.

No Progress since our last meeting.

5.5 Status of Site Development Drawings

The septic design is a component of the site development drawings. The septic field will be placed in the northwest corner of the Library Parcel, just the west of the flagpole. Given the designed flow rates, the septic design is well withing the parameters of the soil strata. Once we know the parking lot scheme, we can design all elements five feet outside of the building. This Scope of Work will be a separate Bid Package.

5.6 Special Meeting:

The next regular meeting on Wednesday, Feb. 24th will be cancelled and a special meeting will be posted for February 26th to review the bids submitted earlier in the Day.

6.0 Review and Approval of Invoices:

Invoice #21024 Jacunski Humes Architects, LLC for work in January 2021 in the amount of $23,250.

Motion to approve: Maggie, Julie, 2nd 7-0-0 passed.

Invoice #2020-6-4, J. R. Russo, LLC for plan reproduction costs: $13.28

Motion to approve: Maggie, Julie, 2nd 6-0-1 passed

7.0 Public Comment: none

8.0 Adjournment 7:42

Motion to adjourn by Julie, 2nd by Linda. Motion passed 7-0-0.

Respectfully Submitted,

Lisa Matson, Secretary