**MINUTES**

**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting**

**Thursday June 10, 2021—7 PM**

Members present: Jim Russo (Chairman), Maggie McCaw, Lisa Matson, Cathe McCall, Linda Wallace, Julie Culp, Vin Shea

Others present: Matt Earls (Library Director), J. Todd Gambino (Construct Group), Samantha D’Agostino (Constructions Solutions Group) & Kevin Cwikla, First Selectman (7:20)

**1.0** Call to Order

The meeting was called to order by Chairman Russo at 7:01. The agenda was submitted late and according to FOI, we can still vote on motions but we will have to ratify at the next meeting.

**2.0** Consider and act upon the minutes from the May 26, 2021 Regular Meeting.

Motion to approve by Cathe, 2nd by Maggie; Motion Passes 7-0-0.

**3.0** Old Business:

**3.1** Status of the re application of the State Grant to the State Library Commission.

1. Once the state budget is passed, the Lebanon Library will receive a grant from the DECD in the amount of $1,000,000.00.
	1. Status of the Contract Agreement with J.A. Rosa, LLC
2. Contract was formally signed on June 7th.

**3.3** Village Green Design Review Board Meeting June 1, 2021

 The LBC responds to the recommendations of the Village Green Design Review Board:

1. Motion to recommend that the exterior Elevations maintain the Shutters made by Linda, 2nd by Maggie. Motion passed 7-0-0.
2. Motion to recommend that the outside concrete pedestrian walkways **NOT** be Colored made by Maggie, 2nd by Linda. Motion Passed 7-0-0.
3. Motion to recommend the elimination of the handicapped ramp rails as they are not needed per revised drawings. Motion made by Julie, Vin. Motion Passed 7-0-0.
4. Motion to recommend to not center the doorway made by Vin, 2nd by Linda.

The motion passed 7-0-0.

**3.4** Library Relocation Status-Matt was very pleased with the W. B. Meyers. Relocated Library is fully functional to the Public.

**4.0** New Business

* 1. Review and Act on up RFQ Submissions for Clerk of the Works Contract.
1. Town received nine bids. The low bids were Enterprise Builders $95,000 and STV/DPM, Hartford $101,500.00. The plan is to have a subcommittee for interviewing: Jim, Matt, Maggie volunteered. Intent is to prepare recommendation for award at our next meeting.

Motion to interview the bottom two firms, including the person to be the Clerk—Motion made by Vin, 2nd by Maggie. Motion passed. 7-0-0.

**4.2** Review revised Elevations of Library with/without Shutters

 See item 3.3.a above.

**4.3** PZC final review of Site Development Drawings

We are on the agenda for Monday June 21.

* 1. Commencement of Site Mobilization by J A Rosa.
1. They are mobilizing on Monday. Kevin is in discussions what the parking situation is going to be for the Church and the construction Tradesman. Once the security fence goes up, no one can go into the site. The through road will be obstructed.
	1. Tentative Date of Ground Breaking Ceremony is the afternoon of July 8th.
2. Kevin will invite the local dignitaries and newspapers.

**5.0** Review and Approval of Invoices

Town of Lebanon Credit card for Moving Boxes $350.90

Motion to approve: Vin, 2nd by Maggie. 7-0-0 passed.

Invoice #13666 from Advanced Reprographics for plans $1,217.68

Motion to approve: Maggie 2nd by Linda 7-0-0 passed.

Invoice #21157 Jacunski Humes for Professional Services in May 2021. $3,875.00

Motion to approve: Vin, 2nd by Maggie 7-0-0 passed.

Invoice #2020-6-7 J R Russo printing May 6 – June 9th $100.22 Motion to approve: Maggie, 2nd by Linda. Motion passed 6-0-1 (Jim Russo abstained).

6.0 Adjournment

Motion to adjourn made by Linda, 2nd by Maggie. Passed unanimously.

Respectfully Submitted

Lisa Matson, Secretary