**MINUTES**

**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting**

**Wednesday June 23, 2021 – 7 PM**

**Town of Lebanon Community Center (Temporary Library)**

Members present: Jim Russo (Chairman), Maggie McCaw, Lisa Matson, Cathe McCall, Linda Wallace, Julie Culp, Vin Shea, Chris Darrow

Others present: Matt Earls (Library Director)

1.0 Call to Order

The meeting was called to order by Chairman Russo at 7:00.

2.0 Minutes

Review and Ratify Minutes of Regular Meeting of June 10, 2021.

**Motion to review and ratify the minutes made by Maggie, 2nd by Vin. Motion passed 8-0-0.**

**2.1 The LBC responds to the recommendations of the Village Green Design Review Board:**

**a. Motion to recommend that the exterior Elevations maintain the Shutters made by Linda, 2nd by Maggie. Motion passed 7-0-0.**

**b. Motion to recommend that the outside concrete pedestrian walkways NOT be Colored made by Maggie, 2nd by Linda. Motion Passed 7-0-0. c. Motion to recommend the elimination of the handicapped ramp rails as they are not needed per revised drawings. Motion made by Julie, Vin. Motion Passed 7-0-0.**

**d. Motion to recommend to not center the doorway made by Vin, 2nd by Linda. The motion passed 7-0-0.**

**2.2 Review and Act on up RFQ Submissions for Clerk of the Works Contract.**

**a. Motion to interview the bottom two firms, including the person to be the Clerk—Motion made by Vin, 2nd by Maggie. Motion passed. 7-0-0.**

**2.3 Review and Approval of Invoices**

**a. Town of Lebanon Credit card for Moving Boxes $350.90 Motion to approve: Vin, 2nd by Maggie. 7-0-0 passed.**

**b. Invoice #13666 from Advanced Reprographics for plans $1,217.68 Motion to approve: Maggie 2nd by Linda 7-0-0 passed.**

**c. Invoice #21157 Jacunski Humes for Professional Services in May 2021. $3,875.00 Motion to approve: Vin, 2nd by Maggie 7-0-0 passed.**

**d. Invoice #2020-6-7 J R Russo printing May 6 – June 9th**

**$100.22 Motion to approve: Maggie, 2nd by Linda. Motion passed 6-0-1 (Jim Russo abstained).**

3.0 Old Business:

3.1 Review PZC Meeting of 6/21/21. The meeting went extremely well. We were approved unanimously without any conditions.

3.2 Date of Ground Breaking Ceremony, 1:30 PM, July 8th. We are inviting the State Librarian, State reps, and the General Contractor.

3.3 Status of Construction Work to date. Continuing HAZMAT removal. They are downstairs removing lead paint and asbestos. The security fence is up and project is mobilized. The first preconstruction meeting is Monday at 9AM. (Footnote revised to Wednesday @ 9 AM.)

Moving forward the construction job meetings will be every other week.

4.0 New Business: None

5.0 Review and Approval of Invoices

WB Meyer, Inc. #220-022420 in the amount of $28,308.07 for the library move.

This includes the extra work, but not the $9/day of crate rental.

Motion to pay the invoice made by Maggie, 2nd by Vin. Motion passed 8-0-0.

6.0 Executive Session

Motion to move to executive session at 7:13 made by Vin, Second by Maggie. Motion moved 8-0-0. Executive session ended a 7:15.

6.1 Motion to recommend to the Selectmen to enter into a contract agreement for Owner’s Project Manager with STV/DPM in the amount of $101,550. Motion made by Maggie, 2nd by Vin. Motion passed 8-0-0. We hope to be included on the Selectman’s agenda early next week.

7.0 Adjournment

Motion to adjourn made by Chris, 2nd by Linda.

Motion passed 8-0-0. Meeting adjourned at 7:30.

Respectfully submitted,

Lisa Matson, Secretary