**MINUTES**

**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting**

**Thursday October 8, 2020 – 7 PM**

**TELECONFERENCE BY ZOOM**

Members present: James Russo (Chairman), Berkeley Nowosad, Maggie McCaw, Catherine McCall, Vincent Shea, Linda Wallace

Members absent Julie Culp, Chris Darrow

Others present: Matt Earls (Library Director), Kevin Lipe (Architect)

1.0 Call to Order

 The meeting was called to order by Chairman James Russo at 7:01.

2.0 Consider and act upon the minutes from the September 23, 2020 Regular

 Meeting.

 **Motion made by Maggie McCall to approve the minutes of the September 2 3, 2020 meeting. Linda Wallace seconded the motion. Motion carried 5-0-1**

3.0 Correspondence:

 3.1 Board of Selectman-none

4.0 Old Business:

4.1 Status of SHPO Application & Meeting with Historical Society—no progress with SHPO. Oct. 19 at 6 PM tentative meeting with the Historical Society

 4.2 Status of Architectural Drawings—A narrative proposed for the electrical, plumbing and fire protection systems was reviewed as follows.

a. **Fire Protection** not required and therefore not included in Scope of Work.

b. **Plumbing:** Kevin stated that we can use the present system because of the proposed driveway. Related to Water Closet (Toilets)-we don’t have the water pressure to have wall hung toilets so Design includes floor mounted tank toilets. Design does include 5 toilets plus one urinal. At this time Jim Russo requests that Plumbing Systems do not include PEX Piping.

c. **Mechanicals:** We will have a couple of outside condensing units. Boards requests that there is adequate air ventilation (recommended 6 times an hour is optimal for Covid -19 Enviroment.) Jim Russo commented that Commissioning will be placed out to competitive bidding.

d. **Electrical:** New service will be 600 amp. Vin Shea commented that 3 Phase Power is available at project location. Fixtures will be all LED.

e. **Security/Data/phones:** Will be contracted separately.

f. No dollars for an emergency generator in budget, so we won’t preparing for this system.

Jacunski/Humes drawings as of today are in progress and are not ready to be at the library.

5.0 New Business

5.1 Status of Archeological Survey: The 45-day waiting period for Survey was waived by the Historical Society. The survey should begin by the end of next week. The findings will be forwarded by the end of the month.

5.2 Status HAZMAT Survey- Chairman Russo contacted the Consulting Firm and they will be collecting samples from the Library later this month. Anticipated test results by the first week of November.

 5.3 Other:

a. Board reviewed Design Items that will be submitted to the Lebanon Green Design Review Committee. We now have vinyl replacement windows that will be removed. Final drawings will include colonial type of windows, Sign above the front entry, Building Mounted exterior lights and Parking Lot Fixtures. Chairman Russo will contact the town planner to schedule a meeting.

b. What is status of the community center as Temporary Library? (Heat, Internet, Availability). Chairman Russo will contact the Board of Selectman.

6.0 Review and Approval of Invoices:

 #20280 Jacunski Humes Architects for services in the month of September

 $38,750.00

 **Motion made by Maggie, 2nd Vin Shea. Motion Carried, Motion carried 6-0-0.**

 J. R. Russo LLC for reproduction of drawings. $89.97

 **Motion made by Maggie, 2nd Vin Shea. Motion Carried, Motion carried 5-0-1.**

7.0 Public Comment-none.

8.0 Adjournment

 Maggie, 2nd Vin Shea. Motion Carried unanimously.

 Meeting adjourned at 7:40.

Respectfully Submitted

Lisa Matson, Secretary