Minutes

**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting**

**Thursday September 10 – 7 PM**

TELECONFERENCE BY ZOOM

TO PARTICIPATE BY ZOOM, JOIN ONLINE AT https://us02web.zoom.us/j/86412019885?pwd=Wm9UTTkvb0Nvc2pBUjZISFBDRXd4Zz09

Meeting ID: 864 1201 9885 Password: 561976

One tap mobile Dial by your location +1 929 205 6099 US (New York) +Meeting ID: 864 1201 9885 Password: 561976

ALL AUDIO WILL BE AUTOMATICALLY RECORDED. AUDIO WILL BE POSTED ALONG WITH THE FORMAL MINUTES.

In attendance: Members: Jim Russo, Chairman; Maggie McCaw; Cathe McCall; Lisa Matson; Vin Shea; Berkeley Nowosad; Linda Wallace; Julie Culp; Matt Earls, Ex Officio;

Also present: Kevin Lipe from Jacunski and Humes.

1.0 Call to Order

 Jim called the meeting to order at 7:01

 2.0 Consider and act upon the minutes from the August 26, 2020 Regular Meeting.

 Motion to accept by Julie, second by Vin. Motion passed 8-0-0.

3.0 Correspondence:

 3.1 Board of Selectman voted 5-0-0 to approve the contract with Jacunski Humes Architects, LLC

3.2 Lebanon Historical Society- No meeting scheduled yet. Jim will inform the committee when it is scheduled. Some committee members indicated a desire to attend that meeting.

4.0 Old Business:

4.1 Status of SHPO Application -- Town has not received a formal response to date from SHPO since submitting the 39-space parking plan.

 4.2 Status of AIA Contract with Jacunski Humes Architects, LLC:

The contract has been approved. Architect is formalizing agreements with their consultants.

5.0 New Business:

 5.1 Update related to Architectural Drawings.

Kevin Lipe has reviewed and indicated the revised stack layouts from Matt. The Mechanical Designers are being negotiated which will be completed shortly. The committee chairman reminded Kevin that final Plumbing Design needs to match the existing Septic System limits.

We are looking forward for the narrative of the MEP. Kevin will forward once drafted by his Team.

Mural in the committee room is not historically correct. It was concluded that final design will not include the mural which will allow new wall space to be utilized. The Friends of the Library suggested that pictures can be taken of it and reprinted later.

 5.2 Moving the books during the construction:

Vin Shea is investigating if we store some books in an abandoned school in Norwich? Jim recommendation that the best storage environment is in a climate-controlled space. Will be addressed after the final layout scheme in the community center is approved.

Possible Timeline: Drawings completed by end of 2020, Bid in March, Award in April, then commence Construction. Relocation of library will start when the project goes out to bid.

6.0 Review and Approval of Invoices:

 #20253 Jacunski Humes for work in August $15,500.00

 Motion to approve: Julie, 2nd Cathe 8-0-0 passed.

 J. R. Russo, LLC for copy of the set of architectural drawings: $115.20

 Motion to approve: Julie, 2nd Linda 8-0-0 passed.

7.0 Public Comment: None

8.0 Adjournment

 Motion to approve: Maggie, 2nd Julie 8-0-0 passed.

 Meeting adjourned at 7:30.

Respectfully Submitted,

Lisa Matson, Secretary