**MINUTES**

**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting**

**Thursday October 14, 2021-7 PM**

**TELECONFERENCE BY ZOOM**

Members present: Jim Russo (Chairman), Lisa Matson, Vincent Shea, Cathe McCall, Chris Darrow, Linda Wallace, Berkeley Nowosad

Also present: Matt Earls, (Library Director), Kyle Rongey, (Owner’s Representative); Kevin Lipe, Design Architect.

1.0 **Call to Order**

The meeting was called to order by Chairman Russo at 7:03.

2.0 Minutes: Review and Approve Minutes of Regular Meeting September 22, 2021.

**Motion to accept the minutes, Cathe** 2nd **Vin**

Discussion: Linda’s name was omitted from the attendance list. Linda’s name to be added. **Motion Passed as amended 6-0-1.** (Berkeley)

3.0 Old Business:

3.1 Jacunski Humes Architects Report

1. It has been a quiet couple of weeks with tremendous progress. Shortly trusses will be set on the first-floor exterior walls.
2. One issue. The Landscape Plan (Flagpole/Flagpole Pavers) were not included in the General Contractors Site Quotation. Jim Russo commented that there was an opportunity to utilize the existing Flagpole but it was confirmed that the interior of the Flagpole gathers water and freezes during winter months, making it unusable.
3. Quotation for Flagpole and Flagpole Pavers will be requested from General Contractor.

3.2 Owner’s Project Manager’s (STV/DPM) Report

1. The project is currently running a few days behind schedule, but time continues to be recovered up on the framing and masonry work.
2. Completed work since last meeting:

-underslab waterproofing & plumbing

-pour upper-level concrete slab

-structural steel

-foundation backfill (in progress)

-Installation of grinder pump

-Commencement of interior wall framing within the new addition

c) Crane for truss installation scheduled for 10/18

d) To do next week: start masonry install in new building

 pour lower-level slab

 truss installation

 saw cut and remove existing wall in lower level.

3.3 Discuss and Act upon AIA Change Order #3 to J A Rosa LLC Contract:

Floor Boxes ($2195.00) Credit

New Brick Mfg.$8,662.00

Addition of Structural Processed Stone $14, 609.77

Chris Darrow commented that the New Bricks’ selection price difference was supposed to be absorbed by Rosa. Does not agree with this reimbursement

***Motion to accept* AIA Change Order #3 to J A Rosa LLC Contract for $22,537.27**

***Motion by Jim, 2nd Vin. Motion passed 6-1-0 .*** *(Chris)*

3.4 Discuss and Act upon Adding Lightning Protect System to Project’s Scope of Work For $17,871.00.

***After Discussion, this Scope of Work will Tabled until we obtain a detailed specific quotation.***

3.5 Discuss and Act upon Fence Enclosure around the entire Library Parcel

The temporary fence will go around the perimeter of the Library Parcel while still allowing for a path for the walkers back to the parking lot. It’s for safety. Quotation includes delivery and installation of the fence.

***Motion to accept proposal for* Fence Enclosure around the entire Library Parcel at the cost of $2,543.10**

**Motion by Vin, 2nd by Linda. Motion passed unanimously.**

3.6 Communications from Board of Selectmen

1. Christmas Tree: Will be enjoyed more if it is located closer to the Library and Parking Lot. The Town is focusing on a Norwegian Spruce 13 - 18 feet tall. It will have to be installed next spring. There will also be power requirement. 15 amp or 50 amp? We will explore options.
2. The library project includes a flagpole at the front which will properly illuminate our Flag.
3. Berkeley questioned if we have an exterior water fountain located on the parcel? Jim stated that Drainage and winterizes are always an issue. If installed, this fountain will be exterior turned off during Winter Months. Kevin is going to investigate this design Feature.

4.0 New Business:

4.1 Discuss and Act upon Archeological Phase III Exploration. ADD $3,200.00

We completed Phase 2. Phase 3 is a directive for a dig within the footprint in our leaching field. This will be the final investigation. We need to confirm to SHPO our findings.

***Motion to add a Phase III Archaeological exploration dig for $3200.00.***

***Motion by Vin, 2nd Linda. Motion passed 6-0-1 (Cathe).***

4.2 Discuss and Act upon Library Road Signage along Rt. 87

1. What are we going to do with the sign that is already there? The DOT questioned this sign and if a new sign is anticipated at the new Rt 87 Curb Cut. All signage (exiting and new) is required to be on the permit.

Vin: Existing sign is fine. Consensus for keeping the sign as is.

Matt question if we can obtain one of those State Highway library signs from the state?

Jim commented that after the Project is completed, a new crosswalk may be considered to the Alden Tavern Lot. Currently the State DOT feels that the crosswalk shown is adequate.

4.3 Next year’s schedule:

Jim Russo is scheduling our meeting on the 2nd Thursday and 4th Wed of the month, with only one meeting on the 2nd Thursday in November and December. Formal review next meeting

4.4 Project Budget:

Jim Russo commented that with still including a 10% Contingency for Hard/Soft costs, anticipated savings are approximately $500,000 under the approved referendum amount.

5.0 Review and Approval of Invoices

* *Application for payment #3 from J.A. Rosa LLA for $178,397.36. Work up to and including September 30.*

***Motion to approve to pay: Berkeley, 2nd Vin, 7-0-0 passed****.*

* *Invoice #025731 from WB Meyer for storage during September. $1180.80*

***Motion to approve to pay: Vin, 2nd Berkeley, 7-0-0 passed****.*

* *Invoice #21283 Jacunski Humes for Professional Services in September 2021. $3,875.00*

***Motion to approve to pay: Vin 2nd Berkeley 7-0-0 passed.***

* *Invoice #21284 Jacunski Humes for Professional Services Related to Site Package $1000.00*

***Motion to approve to pay: Vin 2nd Berkeley 7-0-0 passed.***

6.0 Adjournment

Next meeting Wed. October 27. Zoom at 7 pm.

 **Motion to adjourn made by Cathe, 2nd by Vin. Motion approved unanimously.**

 Meeting adjourned at 8:03 .

Respectfully Submitted,

Lisa Matson, Secretary