**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting Minutes**

**Thursday, May 24, 2023**

**7:00 PM**

**Community Room**

Members Present: Jim Russo (Chairman), Lisa Matson, Cathe McCall, Linda Wallace, Vin Shea, Berkeley Nowosad

Also Present:

1. Call to Order

The meeting was called to order by chairman Russo 7:01

2.0 Public Comments None

3.0 Minutes

3.1 Review and Approve Minutes of Regular Meeting of April 13, 2023.

**Motion to accept the minutes by Linda, Second by Vin. Motion passes 5-0-1 (Berkeley).**

4.0 Old Business:

4.1 Communications from Board of Selectman/Town Officials

Motion to spend up to $1,500 for a bench per Board of Selectman Request.

**Motion to accept the proposal to buy a bench by Vin, Second by Linda. Passes unanimously.**

5.0 New Business:

 5.1 Review and Possibly Act on Phase II Landscaping

1. After the meeting with the Landscape Architect. he recommends myrtle in lieu of pachysandra because it is in full sun.
2. Replace the concrete with stone dust and replace the mulch with synthetic mulch.
3. On South elevation. Delete the bee balm and increase the Massachusetts Kinnikinnicks from 9 to 18.

 **Motion to accept proposed changes to the landscaping plan by Vin, 2nd Linda.**

 **Passes unanimously.**

 5.2.1 Discuss and Act Upon Proposed Owner Scope Revisions

1. Add additional monitor of the exterior cameras views to be located at the downstairs circulation desk identical to the one upstairs. It would cost $4500 just for the monitor/software agreement.
2. Who is going to maintain?

**Motion to spend up to $5,000 for monitoring system for downstairs made by Berkeley, 2nd by Vin 5-0-1 (Cathe)**

5.2.2 Linda has spoken with the furniture vendor who will come back with some quotes soon.

Any more changes can wait until the library has a new director. (Bulletin board, display case).

5.2.3 Jim has reviewed the Elevator issue with the General Contractor and awaiting an on-site meeting.

5.2.4 The temperature in the library has been adjusted, so it is more comfortable inside.

6.0 Review and Approval of Invoices:

Yantic River Consulting Invoice #1031 for $345. For preparation of plans and DOT permit to relocate green sign.

**Motion to pay made by Vin, 2nd Linda Passes unanimously.**

GreenScapes Landscape Construction Co. Invoice #1036 for the reseeding of our lawns. $7,500

**Motion to pay made by Linda, 2nd Vin. Passes unanimously.**

J R Russo LLC. Invoice #2020-6-9 for the Exterior Signage for $3,990

**Motion to pay made by Vin, 2nd Linda Passed 5-0-1 (Jim).**

7.0 Adjournment (Next Meeting scheduled for Thurs. (6/8/23 at the library).

**Motion to adjourn made by Cathe 2nd by Linda. Motion passed unanimously.**

Respectfully Submitted,

Lisa Matson, Secretary