**Town of Lebanon**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting**

**Town Hall Conference Room**

**Wednesday, February 26, 2020--7 PM**

**MINUTES**

In attendance: Members: Jim Russo, Chairman; Maggie McCaw; Lisa Matson; Cathe McCall; Chris Darrow; Matt Earls, Ex Officio; Berkeley Nowosad, Linda Wallace;

Also, present: Kevin Cwickla, First Selectman, Jay Willerup, Jason Nowosad, Phil Chester, Jay Tuttle

1.0 7:00 meeting called to order by Jim Russo.

2.0 Public Comment--None

3.0 Consider and act upon the minutes from the January 22, 2020 Regular Meeting.

Motion made by Maggie, seconded by Cathe. Motion passed unanimously 6-0.

4.0 Correspondence:

4.1: Letter to Supt. of Schools dated January 27, 2020

Jim Russo requested to meet with the Superintendent of schools to discuss the relocation of the library.

4.2: Supt. Email response of January 27, 2020

Jim Russo attended a Board of Ed meeting to answer questions from the Mr. Angeli (Superintendent) and Board of Education Facilities Committee. Per Jim’s understanding, every classroom is utilized every day and there is a security issue with public entering a temporary library. We will most likely not be able to use the schools as a temporary location, but will still have two LES classrooms to use for storage.

5.0 New Business

5.1 Budget review. Updated soft costs with Building Permit Fee’s deleted.

5.2 Discussions related to relocated Library Facility during Construction Phase.

Jason Nowosad reported on the progress of renovations made on the Community Center which will be used as the temporary library building. The floor bearing weight is limited to three shelf bookshelves. The tall shelves can go in the basement.

6.0 Jacunski Humes Architects LLC:

 6.1 Review and Comments of Architectural Estimate of Proposed Facility.

There is a $300,000 difference between the new estimate and our budget. Jim Russo will review the estimate with Jay later this week. We may be required to reduce the scope of the work as indicated.

6.2 Discuss and Act Upon Design Development Architectural Phase of Project.

Jay Willerup is leaving Jacunski Humes March 4th. Jim has been in discussions with the Principals regarding whom will be the Design Team Architect. Everyone wished Jay well and appreciate his involvement with our project.

7.0 Review and Approval of Invoiced:

7.1 Jacunski Humes Architects, LLC Invoice #20053. $1800.00 for professional fees up to 2/14/2020.

Motion by Maggie, Seconded by Chris. Motion passed unanimously.

8.0 Adjournment

 Motion by Chris, seconded by Maggie. Motion passed unanimously.

Respectfully Submitted,

Lisa Matson

Secretary