**TOWN OF LEBANON CT**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting**

**Thursday, May 12, 2022-7 PM**

**TELECONFERENCE BY ZOOM**

Members present: Jim Russo (Chairman), Lisa Matson,Cathe McCall, Maggie McCaw, Vin Shea, Julie Culp (7:04), Berkeley Nowosad (7:15)

Also present: Matt Earls, (library director); Harshitha Adapala STV (Owner’s representative)

1.0 **Call to Order**

The meeting was called to order by Chairman Russo at 7:02.

2.0 Public Comments: None

3.0 Minutes

3.1 Review and Approve Minutes of Regular Meeting Wednesday, April 27, 2022.

**Motion to accept the minutes by Maggie,Second Jim, Motion Passed 4-0-1 (Vin)**

4.0 Old Business:

4.1 Jacunski Humes Architects Report: No one here.

Brian Humes emailed the PCO’s to the Chairman.

4.2 Owner’s Project Manager’s (STV/DPM) Report

Harshitha:

1. Sub Floor Plywood being installed on main level
2. Glass installed at all openings
3. Fire Alarm Systems devices installed.
4. Sidewalks installation progressing on site.
5. Bathroom Floor Tile. Today the tile rep came to see what is wrong with the bathroom floor color shadows. The code number on the box of the tiles is on question. There will be an update tomorrow. The same color number was mfg. but the tiles are different shadows. Design Team will not approve product as installed in the Men’s Room.

F) The cabinets are being installed and the Millwork Sub will be in next week as well.

g) Entire Project remains on Schedule

4.3 Library Relocation Update (Matt Earls)

1. 5/16 Meeting with WB Meyer and Matt Earls.
2. Matt is proposing to close the temporary library for 2.5 weeks. Closing July 18 and Meyer will be there for 2 weeks at least. Kevin Cwikla stated that extra items can remain in the temporary library for use by others.
3. Grand Opening August 20.
4. All the technical items should be in Lebanon by late June.
5. Jim Mentioned that we need to have the flooring done and architectural Punch List completed prior to installation of shelve
6. The flooring for the community room is scheduled for shipping on June 26th. That is a delay of one month. We will have to wait and see regarding actual delivery.

4.4 Communications from Board of Selectmen or other town officials.

None since last meeting.

5.0 New Business

5.1 Discuss, Review and Possibly Act Upon Exterior Site Improvement Revisions

**PCO #41 Build new radius brick wing wall—Choose one of four options.**

Jim is not ready to discuss/approve because unclear if it includes the new brick walk.

Brian Humes recommends Option 2. This will not impact schedule and Jim wants to talk to Kevin Lipe about it.

Cathe: There is no practical reason to replace what is already there. Or even to have the walls there. Spend the money to take the walls down.

Maggie: Option 2 is a cosmetic treatment.

Jim: There is a job meeting on Wednesday and the Options will be discussed.

The walls on the East side will need to be replaced.

The prices were surprising.

There is a retaining wall on the other side.

Maggie: It may not totally be our decision to take down the architectural tie between the library and the church.

This decision was tabled.

5.2Discuss and Act Upon Proposed Contract Change Orders from J A Rosa, LLC.

**PCO #37 Demo and Install New Cupola** **$7,580.15**

Credit from not painting the old cupola included within proposal.

Jim, Harshitha and Kevin have looked at it. Jim recommends that we accept.

The weathervane is hardy but cannot be sealed or it would have to be resealed every few years.

**Motion to Accept Proposed Contract Change Order for Demolition of old cupola and Install New Cupola for $7,580.15 from J A Rosa, LLC. made by Jim, second by Maggie. Motion Passes 7-0**

**PCO #38** **Add surface pocket boxes—credit for specified fascia $726.00**

This change will look better in the windows. The original ones were sticking out.

**Motion to Accept Proposed Contract Change Order #38 for Add surface pocket boxes— including credit for specified fascia $726.00 from J A Rosa, LLC. made by Maggie, second by Vin. Motion Passes 7-0**

**PCO #39 Change to put flush mount projection screen into drop ceiling $925.72**

We added a TV mount to the room. Now we have to move the screen out two feet.

The projection screen was part of the base bid. Jim/Harshitha/Brian Humes said it

was fair and reasonable.

**Motion to Accept Proposed Contract Change Order #39 for Change to put flush mount projection screen into drop ceiling $925.72 from J A Rosa, LLC. made by Maggie, second by Vin. Motion Passes 6-0-1 (Cathe)**

**PCO #40** **Underlayment plywood for first floor $1018.00**

In the existing library there are differing heights of existing plywood flooring. Floors need to

be leveled these days so we have to add plywood to get it even. Materials only.

Maggie Commented that Plywood prices are sky high.

**Motion to Accept Proposed Contract Change Order #40 for Underlayment plywood for first floor $1018.00 from J A Rosa, LLC. made by Maggie, second by Vin. Motion Passes 7-0**

Jim Stated that with the PCO’s this evening, there remains $ 141,972 in the construction budget**.**

5.3 Discuss, Review and Possibly Act Upon Proposed Building Plaque

The chairman sent out the draft. We are going to include Cyndi and Alicia in the plaque.

The plaque will be right in the entrance.

Cathe: What about the and many others whom were involved with the Project?

Maggie: Everyone knows that many people are involved.

Jim should have the next draft by the next meeting.

Maggie: We also install the former plaque. (Yes, in the same area)

5.4 Library Board of Trustees Site Visit, Saturday 5/21 @ 9AM.

James Sita will be there. Julie also wants to attend.

5.5 Other Business:

1. Matt was asked if the trim behind the gutters/gutters will be painted?

Jim said yes.

1. Jim comments of actual work in place:

Septic install should go smoothly due to dry conditions.

Electrical Service should be installed by the end of the month.

Initial layer of Bituminous Pavement by the middle of next month.

Construction Meeting will be on Wednesday in the main reading room if anyone want to attend.

6.0 Review and Approval of Invoices.

* Invoice Application #10 work from contractor L. Rosa, LLC for $338, 974.33 for April work through April 29, 2022 (73% of the project completed).

**Motion to pay by Maggie, 2nd Vin. Motion passed unanimously.**

* Invoice #22131 Jacunski Humes for Professional Services in April 2022. $3,875.00

**Motion to pay by Vin, 2nd Maggie. Motion Passed unanimously.**

* Invoice #22132 from Jacunski Humes for Site Contract Additional Services in Apr. 2022 $1,000.00

**Motion to pay by Maggie, 2nd Vin. Motion Passed unanimously.**

* Invoice #032850 WB Myer for $1,353.60 Monthly storage fee for April.

**Motion to pay by Vin, 2nd Maggie. Motion Passed unanimously.**

* Invoice #TSMT9907 from Tri state Materials Testing Lab for soil inspection services for

$378.00

**Motion to pay by Vin, 2nd Maggie. Passed unanimously.**

* Invoice #TSMT9946 from Tri state Materials Testing Lab for concrete testing through April 20th for $853.00

**Motion to pay by Maggie, 2nd Vin. Motion Passed unanimously.**

* Invoice #TSMT10022 from Tri state Materials Testing Lab for concrete inspection services for $305.00

**Motion to pay by Maggie, 2nd Vin. Motion Passed unanimously.**

6.0 Adjournment

Next meeting Wednesday, 5/25/22, Zoom at 7 pm.

**Motion to adjourn made by Linda, 2nd by Julie. Motion approved unanimously.**

Meeting adjourned at 7:50.

Respectfully Submitted,

Lisa Matson, Secretary