

**Town of Lebanon  
Jonathan Trumbull Library Building Committee  
Special Meeting  
Wednesday, June 5, 2013**

**MINUTES**

Members present: Julie Culp, Chris Darrow, Lisa Matson, Catherine McCall, Margaret McCaw, Cynthia Mello, James Russo, Vincent Shea, Alicia Wayland

Also present: Jay Willerup (Jacunski Humes Architects)

**1.0 Call to Order**

Chair James Russo called the meeting to order at 7:03 PM.

**2.0 Public Comment**

None

**3.0 Continue Discussion with Design Team related to Schematic Design Phase of proposed Additions and Renovations**

J. Willerup reviewed progress on completing the program. He again met with staff and the planning subcommittee and shared the revised version of the program dated 6/3/13 based on those meetings. Measurement of the current building was done to confirm the square footage of the existing structure. Phil Chester, Town Planner, provided information regarding the site. The revised blocking diagram was discussed. J. Willerup stated that he would like to meet with State officials early in the design process to ensure alignment with their guidelines. A preliminary budget for the project was discussed. The figures are very early estimates at this time.

A letter of intent was filed last week with the State as the first step in the application process for a library construction grant to assist in the funding of the addition and renovation project.

**4.0 New Business**

None

**5.0 Approval of Bills/Invoices**

J. Russo presented an invoice from Jacunski Humes Architects, LLC in the amount of \$3600.00 for services rendered. Motion made by A. Wayland and seconded by V. Shea to authorize payment of \$3600.00 to Jacunski Humes Architects, LLC.  
Vote: Yes (9). Motion carried unanimously.

**6.0 Adjournment**

Motion made by C. Darrow and seconded by A. Wayland to adjourn at 8:43 PM.  
Vote: Yes (9). Motion carried unanimously.

Respectfully Submitted,  
Cynthia Mello, Secretary