

**Town of Lebanon  
Jonathan Trumbull Library Building Committee  
Regular Meeting  
Wednesday, March 26, 2014**

**MINUTES**

Members present: Julie Culp, Lisa Matson, Catherine McCall, Margaret McCaw,  
Cynthia Mello, James Russo, Alicia Wayland

Members absent: Chris Darrow, Vincent Shea

**1.0 Call to Order**

Chair J. Russo called the meeting to order at 7:02 PM.

**2.0 Public Comment**

None

**3.0 Approval of Regular Meeting Minutes of February 26, 2014**

Motion made by A. Wayland and seconded by C. McCall to approve the minutes of the February 26, 2014 Regular Meeting. Vote: Yes (6); Abstain (1). Motion carried.

**4.0 Review Status of available funds for redesign of Schematic Drawings/Project Program as previously prepared by Jacunski Humes Architects, LLC**

J. Russo reported that on March 3, 2014, he reviewed the status of the project with the Board of Finance. It was their direction to return to them following notification from the Adams Town Memorial Fund Trustees of any funding requests. On March 17, 2014, a letter was received from the Trustees stating that they were not funding the revised request submitted by the Library Board of Trustees, but they were continuing to discuss how they could help with the project. In the absence of First Selectman Okonuk, J. Russo spoke with Town Planner P. Chester, and it was agreed that Jacunski Humes Architects should be contacted to get an estimate of cost to revise the schematic drawings that were recently completed. On March 25, 2014, J. Russo met with the Board of Finance and requested \$10,000 be added to the proposed 2014-2015 Capital Project budget to fund the redesign of the schematic drawings. The current balance in the Library Building Committee fund is \$193.98.

**5.0 Continue discussions related to reduction of Library Project Program dated 8/30/2013 and Schematic Design of renovations and additions**

Priority will be to maintain features that enable the program to be followed. The agenda for the April meeting will include the committee discussing and identifying specific areas of focus.

**6.0 Continue discussions related to preparation and submission of State of Connecticut STEAP Grant application**

On the recommendation of Selectman Okonuk, J. Russo, M. McCaw and J. Culp met with the town grant writer, P. Huckins, on March 7, 2014. This informational meeting was to learn more about the STEAP grant and application process. The committee discussed the options regarding when it would be most appropriate to file an application. J. Russo will confer with J. Okonuk, P. Chester and P. Huckins regarding this decision.

**7.0 New Business**

None

**8.0 Review and Approval of Invoices**

None

**9.0 Adjournment**

Motion made by A. Wayland and seconded by L. Matson to adjourn at 8:03 PM.

Vote: Yes (7). Motion carried unanimously.

Respectfully Submitted,  
Cynthia Mello, Secretary