

**Town of Lebanon
Jonathan Trumbull Library Building Committee
Regular Meeting
Wednesday, August 27, 2014**

MINUTES

Members present: Julie Culp, Lisa Matson (7:04), Catherine McCall, Margaret McCaw, Cynthia Mello, James Russo, Vincent Shea

Members absent: Chris Darrow, Alicia Wayland

Others present: Jay Willerup (Jacunski Humes Architects)

1.0 Call to Order

Chair J. Russo called the meeting to order at 7:00 PM.

2.0 Public Comment

None

3.0 Approval of Regular Meeting Minutes of May 28, 2014

Motion made by M. McCaw and seconded by J. Culp to approve the minutes of the May 28, 2014 Regular Meeting.

Vote: Yes (6). Motion carried unanimously.

4.0 Continue discussions related to reduction of Library Project Program dated 8/30/2013 and Schematic Design of renovations and additions

J. Willerup reported that the Design Group had met last week and discussed scaling back the program requirements to reflect a smaller percentage of additional space in all areas. Those adjustments were made in the program document which was sent to the group and shared with the committee as a whole. Additional reductions that could be considered by the committee include the use of florescent lighting rather than LED fixtures and elimination of the proposed geothermal system for heating/cooling. J. Willerup reported that further review and adjustment of the cost estimates indicate that there may be areas that can be reduced.

J. Culp will contact Tom Newman, State Library Development Specialist, to invite him to review the revised program and meet with the committee at a time to be determined. The goal would be to ensure that our program includes the necessary components to appropriately plan for library needs well into the future for our community.

5.0 New Business

5.1 Discuss and act upon resubmission of grant application related to the Small Town Assistance Program (STEAP)

J. Russo reported that First Selectman J. Okonuk was notified by the Office of Policy & Management that our grant application was not funded. It was recommended that we reapply for consideration in the next fiscal year.

Motion made by M. McCaw and seconded by V. Shea to file the present STEAP grant application for reconsideration.

Vote: Yes (6); No (1). Motion carried.

6.0 Review and Approval of Invoices

None

7.0 Adjournment

Motion made by J. Culp and seconded by C. McCall to adjourn at 8:10 PM.

Vote: Yes (7). Motion carried unanimously.

Respectfully Submitted,
Cynthia Mello, Secretary