

**Town of Lebanon
Jonathan Trumbull Library Building Committee
Regular Meeting
Wednesday, October 22, 2014**

MINUTES

Members present: Julie Culp, Lisa Matson, Catherine McCall, Margaret McCaw, Cynthia Mello, James Russo

Members absent: Chris Darrow, Vincent Shea, Alicia Wayland

Also present: Jay Willerup (Jacunski Humes Architects)

1.0 Call to Order

Chair J. Russo called the meeting to order at 7:02 PM.

2.0 Public Comment

None

3.0 Approval of Regular Meeting Minutes of September 24, 2014

Motion made by M. McCaw and seconded by C. McCall to approve the minutes of the September 24, 2014 Regular Meeting.

Vote: Yes (6). Motion carried unanimously.

4.0 Continue discussions related to reduction of Library Project Program dated 8/30/2013 and Schematic Design of renovations and additions

J. Willerup reported that he had been meeting with the design group, and progress has been made in reworking both the library program document and the 2014 Library Space Planning Guide Worksheet. Both of these documents were distributed to the committee for review and discussion. He also distributed a preliminary blocking diagram which was discussed. Some of the areas of concern raised by the committee discussion included: lack of children's programming area and adjacent storage, lack of office space for Youth Services Librarian, insufficient storage near the community room, insufficient space for book return, and location of young adult area. J. Willerup will bring revised plans to the design group on November 6 for further review. The committee will review updated plans at their next meeting on November 19.

5.0 New Business

5.1 Meeting Schedule for 2015

J. Russo distributed a proposed schedule of meetings for 2015. Motion made by M. McCaw and seconded by J. Culp to approve the schedule of meetings for 2015 as amended.

Vote: Yes (5). Motion carried unanimously. J. Russo will submit schedule to Town Hall.

5.2 Meeting with Board of Finance

M. McCaw reported on the meeting with the Board of Finance on October 21, 2014. She updated the BOF as to our progress both in planning and in funding. While most were aware of the award from the State Library Construction Grant, some were not aware that the Adams Town Memorial Fund has also committed to assisting with the project. The BOF shared their concerns regarding the timing of the project in relationship to planning for other town projects that are coming up.

6.0 Review and Approval of Invoices

None

7.0 Adjournment

Motion made by M.McCaw and seconded by C. McCall to adjourn at 8:20 PM.

Vote: Yes (5). Motion carried unanimously.

Respectfully Submitted,
Cynthia Mello, Secretary