

**Town of Lebanon
Jonathan Trumbull Library Building Committee
Regular Meeting
Wednesday, December 17, 2014**

MINUTES

Members present: Julie Culp, Lisa Matson, Catherine McCall, Margaret McCaw,
Cynthia Mello, James Russo, Alicia Wayland

Members absent: Chris Darrow, Vincent Shea

Also present: Jay Willerup (Jacunski Humes Architects)

1.0 Call to Order

Chair J. Russo called the meeting to order at 7:00 PM.

2.0 Public Comment

None

3.0 Approval of Regular Meeting Minutes of November 19, 2014

Motion made by M. McCaw and seconded by A. Wayland to approve the minutes of the November 19, 2014 Regular Meeting.

Vote: Yes (6). Motion carried unanimously.

4.0 Review Estimate related to reduction of Library Project Program dated 8/30/2013 and Schematic Design of renovations and additions

J. Willerup distributed and reviewed the professional estimates that were completed. Initially cost per square foot was \$265; cost per square foot now is \$269. Since approximately 25% of the project is to address code mandates, much of the cost remains constant even though the square footage of the addition has been reduced by approximately 30%.

Motion made by J. Russo and seconded by M. McCaw to accept the Cost Estimates for Library Renovations and Additions dated 12/15/14 as prepared by Jucunski Humes Architects in the amount of \$5,679,624.11, to be offset by the award of \$1,000,000 from the State of Connecticut Library Construction Grant and the commitment of \$1,000,000 from the Adams Town Memorial Fund for an anticipated cost to the town of Lebanon of \$3,679,624.11.

Vote: Yes (6). Motion carried unanimously.

Chairman J. Russo will contact Chairman E. Charron to facilitate a meeting with the Board of Finance to share this information.

5.0 New Business

5.1 Timeline

C. McCall shared information from a meeting with First Selectman J. Okonuk regarding the steps that need to be completed before the annual town meeting in May 2015. A publicity work group will be meeting next week. The need for a press release to Lebanon Life by December 22, 2014 was discussed. A draft was shared and will be revised and submitted by C. McCall.

6.0 Review and Approval of Invoices

None

7.0 Adjournment

Motion made by A. Wayland and seconded by M. McCaw to adjourn at 8:50 PM.
Vote: Yes (6). Motion carried unanimously.

Respectfully Submitted,
Cynthia Mello, Secretary