

**Town of Lebanon  
Jonathan Trumbull Library Building Committee  
Regular Meeting  
Wednesday, February 25, 2015**

**MINUTES**

Members present: Julie Culp, Lisa Matson, Catherine McCall, Margaret McCaw, Cynthia Mello, James Russo, Vincent Shea

Members absent: Chris Darrow, Alicia Wayland

**1.0 Call to Order**

Chair J. Russo called the meeting to order at 7:01PM.

**2.0 Public Comment**

None

**3.0 Approval of Regular Meeting Minutes of January 28, 2015**

Motion made by M. McCaw and seconded by J. Culp to approve the minutes of the January 28, 2015 Regular Meeting. Vote: Yes (5) Abstain (1). Motion carried.

**4.0 Review Minutes of Village District Design Review Board Meeting of February 3, 2015**

J. Russo reviewed the recommendations of the Board which were submitted to the Planning & Zoning Commission.

**5.0 Review Minutes of Planning and Zoning Commission Meeting of February 9, 2015**

J. Russo reviewed the presentation to the Planning and Zoning Commission. They approved our application with modifications that

- specify the style of windows to be used
- round the corners of the walking path
- incorporate a pedestrian link to the Community Center
- incorporate a bike rack
- incorporate a pedestrian link along Route 87
- design bathrooms for after-library-hour use
- submit landscaping and lighting plan for approval

The committee discussed concerns regarding two items. The energy efficient windows in the present library were recently installed and are in keeping with the style at the Community Center and Town Hall. The committee discussed its desire to keep any windows in the addition consistent with these windows so that the new building has a unified appearance. Concerns were discussed regarding designing the bathroom access so that they can be used during non-Library hours for events on the Green. Issues raised included the responsibility for opening/closing the building and responsibility for cleaning, as well as whether or not the water supply and septic capacity could handle the large influx of use. J. Russo will have further discussion with the Town Planner on these issues.

**6.0 Review Activities of the Publicity Group as of February 25, 2015**

C. McCall shared the brochure which was prepared to inform the public of the project. It is well-designed and includes a wealth of information. It will be most effective if printed in color. There are funds remaining in the account so the committee directed her to have them printed. Costs associated with the printing of informational ads in Lebanon Life will also be covered.

**7.0 New Business**

None

**8.0 Review and Approval of Invoices**

8.1 Invoice #14342 from Jacunski Humes Architects, LLC in the amount of \$1250 for the balance of their contracted services. Motion made by M. McCaw and seconded by V. Shea to pay Jucunski Humes Architects LLC in the amount of \$1250 with funds to come from Capital Budget, Account #220-00-213-2713-0010-0000. Vote: Yes (6). Motion carried unanimously.

8.2 Invoice #R1502 from Jacunski Humes Architects LLC in the amount of \$359.73 for preparation of display boards. Motion made by M. McCaw and seconded by V. Shea to pay Jucunski Humes Architects LLC in the amount of \$359.73 with funds to come from Capital Budget, Account #220-00-213-2713-0010-0000. Vote: Yes (6). Motion carried unanimously.

**9.0 Adjournment**

Motion made by M. McCaw and seconded by J. Culp to adjourn at 7:41PM. Vote: Yes (6). Motion carried unanimously.

Respectfully Submitted,  
Cynthia Mello, Secretary