

**Town of Lebanon
Jonathan Trumbull Library Building Committee
Regular Meeting
Wednesday, March 25, 2015**

MINUTES

Members present: Julie Culp, Lisa Matson, Catherine McCall, Margaret McCaw, Cynthia Mello,
James Russo, Vincent Shea, Alicia Wayland

Members absent: Chris Darrow

1.0 Call to Order

Chair J. Russo called the meeting to order at 7:00 PM.

2.0 Public Comment

None

3.0 Approval of Regular Meeting Minutes of February 25, 2015

Motion made by J. Culp and seconded by M. McCaw to approve the minutes of the February 25, 2015 Regular Meeting. Vote: Yes (7) Abstain (1). Motion carried.

4.0 Review Activities of the JTL Publicity Committee as of March 25, 2015

Presentations have been made to the following community groups:

- Democratic Town Committee
- Elementary School PTO
- First Congregational Church Trustees
- Friends of Jonathan Trumbull Library
- Lebanon CT Business Association
- Lebanon Historical Society
- Middle School PTO
- Republican Town Committee
- Senior Center

Presentations are planned for:

- Lebanon Lions Club (3/26)
- Open session at JTL (3/28)

Jay Willerup will be contacted to present at the Public Hearing set for April 20. The publicity group will meet on April 7. Contact will be made to local papers to increase public awareness of the project.

5.0 New Business

5.1 Updated Plans and Cost Estimates

J. Culp reported that she has sent the updated plans and cost estimates to both the Connecticut State Library Construction office and the Adams Town Memorial Fund trustees.

6.0 Review and Approval of Invoices

6.1 Invoice from the Town of Lebanon for reimbursement of payment at Staples for printing of brochures in the amount of \$280.79. Motion made by M. McCaw and seconded by A. Wayland to approve payment with funds to come from Capital Budget, Account #220-00-213-2713-0010-0000. Vote: Yes (7). Motion carried unanimously.

- 6.2 Invoice from Catherine McCall for reimbursement of payment of \$100.00 (invoice #2807) from Lebanon Life Publications, LLC for March 2015 issue printing. Motion made by A. Wayland and seconded by V. Shea to approve payment with funds to come from Capital Budget, Account #220-00-213-2713-0010-0000. Vote: Yes (6) Abstain (1). Motion carried.
- 6.3 Invoice #2813 from Lebanon Life Publications, LLC for April 2015 issue printing. Motion made by J. Culp and seconded by M. McCaw to approve payment with funds to come from Capital Budget, Account #220-00-213-2713-0010-0000. Vote: Yes (7). Motion carried unanimously.
- 6.4 Invoice from Julie Culp for reimbursement of payment for express mailing expenses in the amount of \$119.94. Motion made by C. McCall and seconded by V. Shea to approve payment with funds to come from Capital Budget, Account #220-00-213-2713-0010-0000. Vote: Yes (6) Abstain (1). Motion carried.

7.0 Adjournment

Motion made by A. Wayland and seconded by C. McCall to adjourn at 7:45 PM.
Vote: Yes (7). Motion carried unanimously.

Respectfully Submitted,
Cynthia Mello, Secretary