

**Town of Lebanon
Jonathan Trumbull Library Building Committee
Regular Meeting
February 11, 2016**

MINUTES

Members present: Julie Culp, Chris Darrow, Lisa Matson, Catherine McCall, Margaret McCaw, Cynthia Mello, Berkeley Nowosad (5:40), James Russo, Vincent Shea

Also present: Town Planner Phil Chester

1.0 Call to Order

Chair J. Russo called the meeting to order at 5:33 PM.

2.0 Public Comment

None

3.0 Discussions Related to Refinement of Schematic Drawings Design

J. Russo received a call at 4:30 that the architects would not be coming to the meeting. They are anticipating bringing a schematic cost estimate and revised schematic drawings to the February 24 meeting.

Concern that the schematic drawings do not include the nursery school play yard was raised. J. Russo will contact the architects to ensure that the current environment is clearly identified on the drawings. He will also ensure that the interior design development includes additional consultation with library staff members.

4.0 Consider and Act upon Subcommittee Reports

4.1 Timeline/Schedule (J. Russo)

Architects will be asked to update / revise their proposed timeline.

4.2 Town Hall Liaison (J. Russo, V. Shea)

At their meeting on February 2, 2016, the Board of Selectmen appointed Berkeley Nowosad to fill the vacancy on the committee.

Correspondence was received from the Uncas Health District regarding the septic system design for the project. Town Planner P. Chester has already clarified issues that were raised. Soil testing will be conducted as required.

4.3 Relocation (C. Mello, J. Culp, C. McCall)

C. Mello reported that Superintendent Angeli has been contacted to formally request use of spaces at Lebanon Elementary School for storage during construction. He is very happy to assist, and the areas will be cleared for our use. We will update timeline as known and keep him aware of moving dates.

J. Culp reported that Building Inspector J. Nowosad has begun working with her to design the space in the Community Center for the temporary library. The Library Board of Trustees is working on making decisions regarding library inventory. Bibliomation has been contacted regarding technology needs. First contact is to be made with Charter Communications.

4.4 Public Relations/Project Communications (L. Matson, J. Culp, C. Mello)

No report

5.0 Consider and Act upon Minutes of January 27, 2016 Regular Meeting

Motion made by C. McCall and seconded by M. McCaw to approve the minutes of the January 27, 2016 Regular Meeting. Vote: Yes (7), Abstain (2: Nowosad, Shea). Motion carried.

6.0 New Business

6.1 Environmental Testing

Asbestos testing that was done in 2010 will be reviewed to determine how much will be required for the project.

7.0 Review of Invoices

None

8.0 Adjournment

Motion made by M. McCaw and seconded by V. Shea to adjourn at 6:17 PM. Vote: Yes (9).

Motion carried unanimously.

Respectfully submitted,
Cynthia Mello, Secretary