**Town of Lebanon**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting**

**Town Hall Conference Room**

**Wednesday October 23, 2019--7 PM**

**Minutes**

In attendance: Jim Russo, Chairman; Maggie McCaw, Vice Chairman; Lisa Matson; Berkeley Novasad; Linda Wallace; Vin Shea; Matt Earls-Ex Officio; Jay Willerup-Architect

Public Audience: Kenneth Lavoie

1.0 Call to Order

 The meeting was called to order at 7:02 by the Chairman, Jim Russo.

2.0 Public Comment:

 Kenneth Lavoie, 501 Deepwood Dr. He questioned how the parking area

is going to be Designed. Chairman Russo responded that parking lot design is still pending and a work in progress as of tonight’s meeting.

3.0 Consider and act upon the minutes from the September 25, 2019 Regular Meeting.

Motion by Maggie, second by Vin--Vote-- all ayes, motion carried.

4.0 Correspondence: none

5.0 Continue discussions related to New Schematic Design of proposed project.

Jay has been working on the plans. Committee reviewed the lasted generation of drawings including interior room layouts and exterior building elevations. This design encompassed 13,993 SF.

Motion to approve the schematic design as presented and for Jay to meet with the design subcommittee. Maggie, Berkeley second. All ayes, motion carried.

Once reviewed, Architect will forward Schematic Layouts to Site Engineer, Mechanical & Electrical Engineers

6.0 New Business:

Jim is compiling the schedule of regular meetings for the calendar year 2020.

Matt is working on a Grant Application to our Benefactor. He will meet with Jim before Nov. 15th.

Next meetings, Thursday, November 14th, and Thursday, December 12th. (Only two meetings in November and December)

7.0 Review and Approval of Invoices

Invoice from Jacunski Humes Architects, LLC #19355 October 15, 2019 for $2700.

Move to approve by Maggie, Second Vincent

All ayes--motion carried.

8.0 Adjournment

 Motion by Berkeley, second by Linda --Vote all ayes, motion carried.

Meeting adjourned at 8:27 PM.

Respectfully Submitted,

Lisa Matson, Secretary