



Jonathan Trumbull Library Building Committee
November 28, 2012
Regular Meeting

Present: James Russo, Alicia Wayland, Cynthia Mello, Vincent Shea, Chris Darrow, Margaret McCaw, Julie Culp, Catherine McCall
Absent: Charles Westbrook

1.0 Call to order

The meeting was called to order at 7:03 p.m. by the chairman, James Russo.

2.0 Approval of minutes of October 24, 2012 regular meeting

Margaret McCaw motioned to accept the meeting minutes as written. Alicia Wayland Seconded. Seven members approved the minutes, one abstained.

3.0 Continue to Review and comment on the draft for formal 'Request for Qualifications' related to Professional Architectural and Design Services

The committee continued to revise and edit the RFQ. Our thanks to Cynthia Mello for her excellent work updating the document.

A motion was made by Alicia Wayland to submit the outcome of tonight's updates to the town attorney for review. Vincent Shea seconded. All approved and motion carried.

4.0 New business

James Russo will submit a cancellation for the December 26, 2012 regular meeting.

5.0 Public comment

No public comment

6.0 Adjournment

Alicia Wayland motioned to adjourn the meeting at 7:50 p.m. Cynthia Mello seconded and all approved.

Respectfully submitted,

Catherine McCall, Committee Member