

**Town of Lebanon
Jonathan Trumbull Library Building Committee
Special Meeting
Thursday, July 23, 2015**

MINUTES

Members present: Julie Culp, Chris Darrow, Lisa Matson, Catherine McCall, Margaret McCaw, Cynthia Mello, Vincent Shea, Alicia Wayland

Members absent: James Russo

Also present: Jay Willerup, Jacunski Humes LLC

1.0 Call to Order

Vice-Chair M. McCaw called the meeting to order at 4:00 PM.

2.0 Open and Record Requests for Architectural Services Proposals as delivered to the Board of Selectman's Office on or before 3:00 PM on July 23, 2015

Seven proposals were received by the Selectman's Office prior to the closing date and time as stipulated by the Request for Proposals, which was released on June 24, 2015 for Architectural Services for Additions and Renovations to the Jonathan Trumbull Library. The following bids were received:

Drummey Rosane Anderson, Inc., South Windsor, CT	\$320,775
Jacunski Humes Architects, LLC, Berlin, CT	\$387,500
Peter Gisolfi Associates, New Haven, CT	\$390,000
Quisenberry Arcari Architects, Farmington, CT	\$245,000
Silver/Petrucelli Associates, Hamden, CT	\$169,000
Tecton Architects, Hartford, CT	*
TLB Architecture, LLC, Chester, CT	\$486,500

* Cost proposal did not address project.

Proposal was received at 3:07 PM from MPN Moser Pilon Nelson Architects. Disqualified from consideration.

3.0 Distribute copies of Proposals to Committee Members and Selectman's Representative

Copies were distributed to committee members for their review. One copy of each was delivered to the Selectman's Office. The process for review and use of the scoring matrix were discussed. An scoring matrix was given to committee members.

4.0 Discuss and act upon the draft press release for August Lebanon Life Publication

No action.

5.0 New Business

None.

6.0 Adjournment

Motion made by A. Wayland and seconded by V. Shea to adjourn at 4:30 PM.

Vote: Yes (8). Motion carried unanimously.

Respectfully Submitted,
Cynthia Mello, Secretary