

**Town of Lebanon
Jonathan Trumbull Library Building Committee
Special Meeting
Thursday, November 12, 2015**

MINUTES

Members present: Julie Culp, Chris Darrow, Lisa Matson, Catherine McCall, Margaret McCaw, Cynthia Mello, James Russo, Vincent Shea

Members absent: Alicia Wayland

1.0 Call to Order

Chair J. Russo called the meeting to order at 7:00 PM.

2.0 Public Comment

First Selectman-Elect Betsy Petrie shared that she is looking forward to working with the committee and seeing the project completed.

3.0 Consider and Act upon Minutes of October 28, 2015 Regular Meeting

Motion made by M. McCaw and seconded by C. McCall to approve the minutes of the October 28, 2015 Regular Meeting. Vote: Yes (8). Motion carried unanimously.

4.0 Consider and Act upon Subcommittee Reports

4.1 Timeline/Schedule (J. Russo)

J. Russo has had conversation with architect M. Tribe who will be bringing an updated schedule to our next meeting. It appears consistent with the timeline from the contract.

4.2 Town Hall Liaison (J. Russo, V. Shea)

First Selectman J. Okonuk signed the state construction grant form as recommended by the committee.

The Board of Selectman voted to contribute \$1000 toward the removal of the town tree.

4.3 Project Design (J. Culp, C. Darrow)

J. Russo spoke with architect M. Tribe who will be bringing refinement ideas to the next meeting on November 18, 2015.

4.4 Relocation (C. Mello, J. Culp, C. McCall)

First Selectman J. Okunuk requested a meeting with the Relocation Subcommittee. She was unable to meet as planned on November 3, 2015, but all the information gathered by the subcommittee was shared with L. McDonald, Administrative Assistant.

4.5 Public Relations/Project Communications (L. Matson, J. Culp, C. Mello)

November 17 is the deadline for the December issue of Lebanon Life. J. Culp will be submitting an article about C. McCall and B. Nowosad being selected as Trustees of the Year for their work promoting the project to the successful referendum.

5.0 Discussions related to refinement of Schematic Drawings Design

None. The architects will be in attendance at next meeting.

6.0 New Business

None

7.0 Review of Invoices

None

8.0 Adjournment

Motion made by J. Culp and seconded by C. McCall to adjourn at 7:32 PM.

Vote: Yes (8). Motion carried unanimously.

Respectfully Submitted,
Cynthia Mello, Secretary