

**Town of Lebanon
Jonathan Trumbull Library Building Committee
Special Meeting
July 14, 2016
MINUTES**

Members present: Julie Culp, Lisa Matson, Catherine McCall, Margaret McCaw, Cynthia Mello, Berkeley Nowosad, James Russo, Vincent Shea

Members absent: Chris Darrow

1.0 Call to Order

Chair J. Russo called the meeting to order at 7:00 PM.

2.0 Public Comment

None

3.0 Consider and Act upon Subcommittee Reports

3.1 Town Hall Liaison (J. Russo, V. Shea)

J. Russo reported on the perk tests that were done and the results contained in the report from the Uncas Health District. 3 of the 5 sites failed. He reported that at their meeting of July 12, 2016, the Board of Selectmen discussed the septic system issues, as well as the ownership issues regarding the Green. In an email received today from the First Selectman, she stated that it is her intent to bring a request to the Board of Finance on Tuesday, July 19 for funding to initiate legal action to resolve the ownership issue.

3.2 Public Relations/Project Communications (L. Matson, J. Culp, C. Mello)

None

4.0 Consider and Act upon Minutes of June 22, 2016 Regular Meeting

Motion made by C. McCall and seconded by V. Shea to approve the minutes of the June 22, 2016 Regular Meeting. Vote: Yes (6); Abstain (2). Motion carried.

5.0 New Business

5.1 Discuss and Act Upon Scope of Work and Cost Proposal from Architects for Proposed Septic Field Design, Undertaking and Observing new Perk Tests and Submission of Report/Recommendation to Building Committee

J. Russo reported that the Board of Selectmen has asked that the committee request a proposal from the architects for design work of the proposed septic system, as well as related tests, reports, and recommendations. Once completed and submitted to the Board of Selectmen, they will determine if the architectural firm will be reengaged and given the authorization to proceed with this limited scope of work.

Motion made by V. Shea and seconded by B. Nowosad to request a proposal from Peter Gisolfi Architects for a proposed septic field design, undertaking and observing new perk tests, and submission of reports and recommendations to the Library Building Committee.

Vote: Yes (6); No (2). Motion carried.

J. Russo will contact the architects with this request.

5.2 Discuss and Act Upon participation with payment of Legal Fees related to acquiring ownership of Lebanon Green for additions and renovations to existing library facilities

J. Russo initiated discussion regarding the use of some funding for legal fees. No action taken.

5.3 Discuss and Act Upon Building Committee Meeting Locations/Times for remainder of Calendar Year 2016

J. Russo asked if the committee was open to changes in the meeting schedule since the early time was for the convenience of the architects and is difficult for many members.

Motion made by M. McCaw and seconded by C. McCall to change the time of committee meetings from 5:30 PM to 7:00 PM for the remainder of 2016. Vote: Yes (8). Motion carried unanimously.

J. Russo will inform the Town Clerk of this change.

6.0 Review of Invoices

Invoice received from Conley Excavating, LLC in the amount of \$250.00, dated July 1, 2016, for work completed to dig, backfill, rake and seed test holes.

Motion made by V. Shea and seconded by M. McCaw to approve payment of Conley Excavating, LLC in the amount of \$250.00 with funds from Account #243-00-000-5834-0000.

Vote: Yes (8). Motion carried unanimously.

7.0 Adjournment

Motion made by C. McCall and seconded by M. McCaw to adjourn at 7:40 PM.

Vote: Yes (8). Motion carried unanimously.

Respectfully submitted,
Cynthia Mello, Secretary