

**Town of Lebanon
Jonathan Trumbull Library Building Committee
Special Meeting
July 27, 2016
MINUTES**

Members present: Julie Culp, Chris Darrow, Lisa Matson, Catherine McCall, Margaret McCaw, Cynthia Mello, James Russo

Members absent: Berkeley Nowosad, Vincent Shea

1.0 Call to Order

Chair J. Russo called the meeting to order at 7:00 PM.

2.0 Public Comment

None

3.0 Consider and Act upon Subcommittee Reports

3.1 Town Hall Liaison (J. Russo, V. Shea)

J. Russo updated the committee on information from the Board of Selectmen. He distributed and reviewed a packet containing: email from First Selectman regarding her proposed request to the Board of Finance; minutes from the Board of Finance meeting of July 19, 2016; and an email from the First Selectman in regard to contact with the State Historic Preservation Office. J. Russo has had contact with this office, and at this time, we are not prepared to submit plans for their review.

3.2 Public Relations/Project Communications (L. Matson, J. Culp, C. Mello)

Recent articles have appeared both in print and on media outlets.

4.0 Consider and Act upon Minutes of July 14, 2016 Special Meeting

Motion made by C. McCall and seconded by J. Culp to approve the minutes of the July 14, 2016 Special Meeting. Vote: Yes (7). Motion carried unanimously.

5.0 New Business

5.1 Review Finance Department Compilation of Project Cost to Date (Fiscal Year)

J. Russo distributed and reviewed the Trial Balance Sheet provided by the Town Finance Department.

6.0 Review of Invoices

Board of Selectmen forwarded the invoice received from Waller, Smith & Palmer, PC in the amount of \$5,070.00, dated June 14, 2016, for legal services completed through May 26, 2016. Motion made by C. Darrow and seconded by M. McCaw to approve payment to Waller, Smith & Palmer, PC in the amount of \$5,070.00 with funds from Account #243-00-000-5831-0000.

Vote: Yes (7). Motion carried unanimously.

7.0 Adjournment

Motion made by C. McCall and seconded by M. McCaw to adjourn at 8:03 PM.

Vote: Yes (7). Motion carried unanimously.

Respectfully submitted,
Cynthia Mello, Secretary