

**Town of Lebanon  
Jonathan Trumbull Library Building Committee  
Regular Meeting  
TELECONFERENCE BY ZOOM  
Wednesday April 22, 2020 – 7 PM**

**MINUTES**

In attendance: Members: Jim Russo, Chairman; Cathe McCall; Linda Wallace; Chris Darrow; Vincent Shea; Matt Earls-Web Host;

Also, present: Brian Humes - Principal, Jacunski Humes Architects, LLC

- 1.0 Call to Order 7:03
- 2.0 Consider and act upon the minutes from the April 9, 2020 Regular Meeting:  
Not Posted as of this evening.
- 3.0 Correspondence with Board of Selectman:  
Jim Russo with discussions with First Selectman since last meeting. Kevin Cwikla recommended that the SHPO Application be prepared and submitted in a very timely manner. Jim Russo stated that this application is being compiled as we both spoke.
- 4.0 Old Business:
  - 4.1 Budget Review: No further revisions discussed
  - 4.2 Temporary Library Location: JRR recommended that Matt prepare schematic layout of proposed Library Furniture/Book Stacks/etc. at the temporary location as well as storage areas at the Lebanon Elementary School. Matt will submit to our building committee and Jason Nowosad's review and further coordination. Jim Russo also commented that a Draft Request for Bids for the relocation/and resetting of the Library will be prepared in June.
- 5.0 Architectural Design
  - 5.1 Jim Russo stated that the Draft of Contract Agreement (AIA Document B101-2017) between the Town of Lebanon and Jacunski Humes Architects, LLC in the amount of \$310,000.00 was submitted to Town Attorney for review and comment. Jim Russo anticipating formal execution of Contract by April 30<sup>th</sup>.
  - 5.2 SHPO Application Submission: Brian Humes reviewed the components of the Formal Application and its required attachments. Narrative by Town Planner Phil Chester was included in the formal Submission (125 pages of Narrative, Site Drawings, Architectural Drawings, Soils Data, Photographs and State Library Grant Application). SHPO application was fully completed in 6 Business Days and transmitted to the State of Ct on April 21<sup>st</sup>. Building Committee appreciated

Brian Humes and his Team along with Town Officials whom assisted with its expedited submission.

6.0 Approval of Invoices:

6.1 None submitted for approval.

7.0 Public Comment - Hearing None

8.0 Adjournment:

Motion by Linda, Second by Cathe. Motion Passes 5-0-0. Time 7:17 PM

Respectfully Submitted

A handwritten signature in cursive script that reads "James R. Russo".

James Russo, its Chairman