

**TOWN OF LEBANON CT**  
**Jonathan Trumbull Library Building Committee**  
**Regular Meeting Minutes**  
**Thursday July 14, 2022 7 PM**  
**TELECONFERENCE BY ZOOM**

Members present: Jim Russo (Chairman), Maggie McCaw (Vice Chair), Cathe McCall, Linda Wallace, Vin Shea, Julie Culp

Also present: Matt Earls, (Library Director); Kevin Lipe (Architect), Harshitha Adapala STV (Owner's Project Manager)

- 1.0 Call to Order  
Meeting called to order 7:01
- 2.0 Public Comments  
No public comment
- 3.0 Minutes  
3.1 Review and Approve Minutes of Regular Meeting of June 22, 2022. Maggie approved Vin Shea second passes 5-0-0
- 4.0 Old Business:
  - 4.1 Jacunski Humes Architects Report  
Kevin Lipe report: Looking good with Punch List compiled this past Tuesday. Some items not accomplished due to Delivery Issues.
  - 4.2 Owners Project Managers (STV) Report  
Owner's Project Manager Harshitha: Hydroseeding, shutters, punch list and final cleaning progressing on site.
  - 4.3 Library Relocation Update (Matt Earls)  
Matt Earls: relocation report with Mike Humen today, phones scheduled for installation and awaiting Spectrum for final internet connections.
  - 4.4 Communications from Board of Selectman/Town Officials  
Phil Chester undertook P&Z site review; septic final approval is pending. Jason Nowosad granted permission for Library Staff participate with the relocation into the new facility to reshelve books. Jim anticipating Temporary CO by end of Month. Construction Components that are outstanding: Exterior lights (shipping in a couple of weeks) and the missing MDP Electrical Panel.
- 5.0 New Business
  - 5.1 Proposed Contract Change Order. No Formal Submissions this evening.  
Fire Marshall requested another smoke detector at lower level. Team will review if it was already specified.

5.2 Matt requests increase up to \$16,000 for the Technology Budget: Maggie moved, Julie Culp Second. Passes 6-0

6.0 Approval of invoices:

6.1 J A ROSA LLC Application #12 for month of June 2022 in amount of \$402,334.55 reflects a completion of 92% of the contract. Maggie, Vin – passes 6-0

6.2 Invoice FSAD Fire Alarm - Invoice #2021430 Amount of \$400 installation of equipment for monitoring Fire Alarm to dispatch Maggie, Vin - passes 6-0

6.3 W B Meyer - Book storage June Invoice #035186 \$,1350.60 Maggie and Linda - passes 6-0

6.4 Jacunski Humes Architects Inv. #22203 Amount of \$3,875 for services in month of June Maggie, Julie Passes 6-0

6.5 TSMT: #TSMT Invoice 10234 \$418 Soils testing 6/1-6/5 Vin, Maggie passes 6-0

Invoice #10355 \$392 Special Inspections Report Maggie, Julie Passes 6-0

(All testing is complete, formal report forwarded to special inspector. Major Milestone in Project achieved.)

7.0 Adjournment 7:28

Respectfully Submitted

Matt Earls  
Library Director.