

MINUTES

TOWN OF LEBANON CT

Jonathan Trumbull Library Building Committee

Regular Meeting

Thursday, November 10, 2022-7 PM

Hybrid meeting, Zoom and in person at the JTL Community Room

Members present: Jim Russo (Chairman), Linda Wallace, Vin Shea, Cathe McCall (Zoom), Julie Culp (Zoom)

Also present: Matt Earls, Library Director

The meeting was called to order by Chairman Russo at 7:02

Jim Russo mentioned the passing of Maggie McCall and her tireless attention to this Project and the numerous previous Town of Lebanon Municipal Building Committee's in which she was a member. She set the bar for Community Volunteerism in our Community.

2.0 Public Comments: None

3.0 Minutes

3.1 Minutes: Review, Modify and Approve Minutes of Regular Meeting October 26, 2022.

Revised as Follows:

5.3 B The fire department will receive an elevator key and it is within the Fire Extinguisher Cabinet at the Upper Floor Elevator Lobby.

Motion to accept the minutes with identified revisions made by Vin and 2nd by Linda,

Motion Passed 4-0-1.

4.0 Old Business:

4.1 Jacunski Humes Architects Report (None)

4.2 Communications from the Board of Selectman/Town Officials

- a) Still in discussions with Town Attorney related to Storm Water Discharge from Church's System upon Library Parcel at its most western property line. No progress per Jim's understanding.

5.0 New Business

5.1 Discuss and Act Upon Proposed Owner Scope Revisions.

- a) Items that we will expedite in coming months: Exterior Plaque for Hugh Trumbull Adams, Exterior Building Signage at most Southern Building Elevation, Automatic Door System at the most Southern Entry, Added Exterior Pervious Pavement at the location of the still existing Church's Leaching Field and Landscape Design at Western and Southern Elevations
- b) Matt and his staff will select additional Chairs/Couches in the coming week

5.2 Discuss and Act Upon Proposed Contract Change Orders form J A Rosa, LLC (None)

5.3 Other Business

- a) Jim Russo will have the Town Authorities contact Eversource regarding Power Brown Outs in the area of Town. Not only will this effect the function of the Elevator but possible damage to Electronic Equipment.

6.0 Review and Approval of Invoices.

- Invoice #038273 from W B Meyer for professional services on 9/27/22. \$117.00

Motion to pay made by Vin, 2nd Linda Passed unanimously.

- Application for Payment from J A Rosa, LLC #15 related to Month Ending October 31, 2022 in the Amount of \$18,297.53.

Motion to pay made by Vin, 2nd by Linda. Motion passed unanimously.

- Jim stated that as of October 31, 2022, 5% retainage is being held in the amount of \$193,762.61. Jim Commented that it is proper at this time to reduce the retainage to 2.5% of the entire Contract.

Motion Vin to allow reduction of J A Rosa, LLC Retainage to 2.5%, 2nd by Linda, Motion passed unanimously.

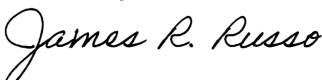
7.0 Adjournment

Next meeting Thursday, December 8th, Hybrid at 7 pm.

Motion to adjourn made by Linda, 2nd by Vin. Motion approved unanimously.

Meeting adjourned at 7:30.

Respectfully Submitted,


Jim Russo, Chairman