

PUBLIC WORKS BUILDING COMMITTEE

Special Meeting November 2, 2022 Town Hall Conference Room Meeting Minutes

Members in Attendance: Rob Cady, Chuck Eaton, Jim Hallene, Jim Jahoda, Jim Powers and Jay Tuttle.

Others in Attendance: Kevin Cwikla, Lebanon 1st Selectman; Robin Chesmer, Lebanon Selectman; Phil Chester, Lebanon Town Planner; Dean Hunniford, Lebanon Public Works Director, Jim Russo, J.R. Russo, LLC.

- 1.0 The special meeting was called to order by Chairman Rob Cady at 5:32 PM.
- 2.0 A motion was made by Jim Hallene, seconded by Jim Jahoda, to approve the August 30, 2022 special meeting minutes. **Motion passed 6:0:0.**
- 3.0 Rob presented the following expense for consideration:
 - a. J.R. Russo, LLC, \$750.00 for Pre Construction Conceptual Estimating Services.A motion was made by Jay Tuttle, seconded by Jim Jahoda, to pay the presented expense. **Motion passed 6:0:0.**
- 4.0 Rob presented the 2023 Regular Meeting Schedule for the PWBC for consideration, which is required to be filed with the Town Clerk 30 days prior to a scheduled regular meeting. A motion was made by Jim Jahoda, seconded by Chuck Eaton, to approve the 2023 Regular Meeting Schedule as presented. **Motion passed 6:0:0.**
- 5.0 Kevin Cwikla presented the Code Evaluation Report from Jacunski Humes Architects, LLC. Jim Russo provided a summary of the important topics of the report. A motion was made by Jim Powers, seconded by Jim Jahoda, to contract with Jacunski Humes Architects, LLC to develop schematic diagrams of the proposed property so cost estimates can be developed for a cost not to exceed \$8,000.00. **Motion passed 6:0:0.**
- 6.0 Rob Cady adjourned the meeting at 6:26 PM.

Respectfully submitted,

Rob Cady

Committee Chairman