

PUBLIC WORKS BUILDING COMMITTEE

Special Meeting December 7, 2022 Town Hall Conference Room/Zoom Meeting Minutes

Members in Attendance: Rob Cady, Chuck Eaton, Jim Hallene, Jim Jahoda, Jim Powers and Jay Tuttle.

Others in Attendance: Kevin Cwikla, Lebanon 1st Selectman; Kathleen Smith, Lebanon Selectman; Dean Hunniford, Lebanon Public Works Director, Jim Russo, J.R. Russo, LLC; Brian Humes, Jacunski Humes Architects, LLC (via Zoom).

- 1.0 The special meeting was called to order by Chairman Rob Cady at 5:32 PM.
- 2.0 A motion was made by Jim Hallene, seconded by Chuck Eaton, to approve the November 9, 2022 regular meeting minutes. **Motion passed 6:0:0.**
- 3.0 Rob presented the following expense for consideration:
 - a. J.R. Russo, LLC, \$750.00 for pre-construction services related to the proposed DPW Facility at 859 Beaumont Highway.

A motion was made by Chuck Eaton, seconded by Jim Powers, to pay the presented expense. **Motion passed 6:0:0.**

- 4.0 Brian Humes, Jacunski Humes Architects, LLC presented a Space Needs Assessment document based on past practice and experience that was used as the baseline for the preliminary site plan and floor plan drawings that were presented for review. Open discussion followed to provide Brian with feedback on the preliminary site plan and floor plan drawings so he can made modifications that will be presented in the future for review. No action was taken by the committee.
- 5.0 Rob Cady adjourned the meeting at 6:44 PM.

Respectfully submitted,

Rob Cady

Committee Chairman