

Town of Lebanon
Rails to Trails Committee
Monday April 13, 2009

MINUTES

Members present: Donna Koenig, Peter Gandelman, Kent Sleath, Naomi Davidson, Nusie Halpine, Christine Witkowski, Mike Lambert
Alternates: Walter Miller (Stefan Szafarek), Laura Cascio (Mary Withey)
Members absent: Mary Withey, Stefan Szafarek, Bruce Sievers

1.0 Opening Business

1.1 Call to Order: 6:33 P.M.

1.2 Reading and Acceptance of Minutes of March 9, 2009

Naomi made a motion that the minutes be accepted as read. Kent seconded the motion. The motion passed unanimously.

2.0 Old Business

2.1 Status of Grants

No change from last month.

2.2 Status of Spending/Reimbursement of Grant Money

\$81,242.72 town has been reimbursed for Section 2 work. Naomi noted that the rate for reimbursement of volunteers work is now \$19.51 per hour. Kent submitted the quarterly report on the grant.

2.3 Section 2

Donna met with Tom to look at the storm damage on Section 2. Donna and Kent also met with Scott Dawley from DEP to look at Section 2. DEP will be able to correct problems with this section, including a dam for the swampy area, cleaning out ditch, filling in around pipe, put additional pipe under trail, clean out blocked pipe, and add processed stone where needed. The town will touch up Section 2 with stone dust as need when Sections 3 and 4 are stonedusted.

2.4 Sections 3 & 4

2.4.1 Work by town

Town has down extensive work on ramps and parking area. Donna confirmed with Tom that June 1st is the target date to finish work on Sections 3 and 4. Walt will talk to his neighbors about the brush they have dumped by the trail – the town will move this brush off the trail. Donna met with neighbor on Cook Hill Road to clarify property boundaries in response to their concerns.

2.4.2 Revision of RFP

Donna revised the RFP to include comments received by e-mail since the last meeting. More specific information was added to the description of areas needing special attention. We will not use newspaper announcement for this RFP. We will post on the state DAS bidding portal site at no cost. The town has used this site successfully. Will also mail announcement to previous contractors. Donna will e-

mail copy of revised RFP to committee, but final RFP will require review of work town completes on these sections.

2.5 Trail Clean Up

The Trail Clean Up scheduled for Saturday April 18 is cancelled.

3.0 New Business

3.1 Reappointment of Kent, Mary and Walter

Naomi made a motion to recommend reappoint Kent Sleath, Mary Withy, and Walter Miller to the committee. Nusie seconded the motion. The motion passed unanimously.

The committee's recommendation will be forward to the Board of Selectmen for approval at their next meeting.

3.2 Correspondence Received

Donna review the letter received from Lebanon's Conservation and Development Committee regarding the 10-year Plan of Conservation. We must submit a 10 year plan for the meeting Wed. 22nd at 1:30 pm. Naomi will respond to this request.

3.3 Review of Trail Maps

The committee reviewed the trail maps brought in by Naomi. Christine will take possession of the maps for future use in signs and booth displays; one map will be offered to the Recreation Department for display in Town Hall. Naomi will contact Phil Chester regarding the possibility of having a booth about the trail at the town Farmer's Market.

3.4 Vandalism

Nusie reported that the bridge off Village Hill was vandalized again according her neighbor. Nusie will check this and report back to the committee by e-mail.

3.5 Walktober

Peter reporting receiving a request to participate again in the Walktober event. Christine agreed to lead a walk with Peter since the walk 2 years ago was very successful. Christine will coordinate with Peter to submit a proposed walk by the May 8th deadline.

3.6 Volunteer Hours Form

Naomi created a form to track individual volunteer hours after confirming that these hours can be counted towards grant matching. She will email a copy to committee members who should track their hours and report back to Naomi periodically. She noted that there is a separate form for groups to use.

4.0 Motion to Adjourn

Walter made a motion to adjourn the meeting at 7:57 PM. Nusie seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Christine Witkowski
Secretary