

Town of Lebanon
Rails to Trails Committee
Monday April 12, 2010
MINUTES

Members present: Donna Koenig, Kent Sleath, Mary Withey, Nusie Halpine, Peter Gandelman, Mike Lambert
Alternates: Walter Miller (Bruce Sievers)
Members absent: Christine Witkowski

1.0 Opening Business

1.1 Call to Order: 6:36 P.M.

1.2 Reading and Acceptance of Minutes of March 8, 2010

Walt made a motion that the minutes of March 8, 2010 be accepted as read. Kent seconded the motion. The motion passed unanimously.

2.0 Old Business

2.1 Status of Grants

No change.

2.2 Status of Spending/Reimbursement of Grant Money

Bill from Carl Bender for use of roller for section 3 in the amount of \$1,175.00. (use of roller for 3.5 days X \$300 per day + \$125 delivery charge).

Naomi made a motion to approve payment in the amount of \$1,175.00 to Carl Bender. Mike seconded the motion. The motion passed unanimously.

Kent will submit the bill and a copy of the minutes to the town to process payment.

2.3 Town Work – Town crew had mini-excavator from WINCOG for a two week period and planned to work on Section 2 with a focus on ditch work. Heavy rain fell during the second week and unfortunately some of the ditches have filled in again. The town will try to reschedule the excavator at a later date. It may be possible to get the smaller excavator. There are several trees that need to be cut and mowing of edges of trail on Sec. 6 & 7. The town also replaced the crossing sign at Leonard's Bridge Rd.

2.4 Revisions for Bid Specifications, Bid Sheets, and Contracts

No further action on this item this month. Forms will be used to document remediation for Section 6 and 7.

2.5 Discussion of Remediation on Sections 6 & 7

Donna and Naomi walked Sections 6 & 7 and identified work needed in Specialized Areas. The committee reviewed specialized areas and made minor revisions to the draft Bid Specifications for Improvements to Air Line Trail Sections 6 & 7. Specialized areas have been marked with orange tape. Naomi will make revisions to bid specs document and share with committee members by 4/18/10. Committee members will have until 4/25/10 to review the document. The bid specs will be posted on the DAS website. Donna will also send letters to the contractors who submitted bids on previous contracts.

Plan to have the info posted on the website by May 5, 2010. Date of mandatory site walk will be Wednesday, May 19, 2010 at 4pm. Contractors will meet at Section 6 crossing (Village Hill Rd) at 4pm. Bids will be due by Friday, June 4, 2010 at 4pm. A special Rails to Trails Committee meeting will be held on Monday, Jun 7, 2010 to open the bids. Information will be shared and reviewed by committee members and then it is hoped that a decision to select a bid could be made at the June 14, 2010 meeting. The Board of Selectmen needs to review the decision before it is final.

- Committee discussed concern regarding houses on the east side of trails at Section 7 who have dumped yard debris on trailside. Discussion regarding rolling Sections 4, 6, & 7 at the same time to save money.

2.6 Update on DEP survey

Naomi reported that the DEP needs to get an estimate for the survey from several contractors, the process is moving forward.

2.7 Trail Day

June 5, 2010 Nusie has promoted the event through the trail day website and Lebanon Life. Naomi suggested that it could also be posted on the town's website. Naomi will share information with appropriate individual at the town hall.

- 2.8 Trail road crossing at route 207 – Naomi updated committee members with an e-mail that she received in response to an e-mail she sent regarding safety concerns. Plan is to install a new crosswalk, and install updated warning signs. Sight lines for motorists have been reviewed and there are concerns, a recommendation may be made to direct traffic to exit the parking areas near the crosswalk. As this section of the trail is in the town of Hebron the issue is referred to them for further action.

- 2.9 Cost of gates for Section 6 & 7 – Nusie reported that she contacted Boudreau Welding to request information regarding cost of gates for trail crossings. To date they haven't responded. She will share information at next meeting. We will need to purchase two gates for the next sections.

3.0 New Business

3.1 Correspondence Received

None except for bill from Carl Bender discussed previously.

3.2 April clean-up

An Earth Day Clean-up is planned for Saturday, April 24, 2010 between 9am – 12pm. Focus will be on ramp near Kingsley Rd, Section 7 ramp. All committee members are invited to participate. If a committee member can't help out that day, it was suggested that they could pick a trail crossing and focus on picking up trash/litter at one of these sites. Donna will send out an e-mail to the committee members inviting them to participate in the clean up.

3.3 Plantings

Donna spoke with a representative from the DEP regarding the possibility of moving some Mountain Laurel from along the trail to replant at the trail entrances. DEP authorized. She also saw Stan Malcolm, a local photographer who has taken many pictures and videos along the trail. Stan took pictures of the completed sections of the

trail and has posted them on his website. Donna will share the link to his website with the committee.

4.0 Motion to Adjourn

Nusie made a motion to adjourn the meeting at 7:59 PM. Kent seconded the motion. The motion passed unanimously.

Respectfully Submitted,
Mary Withey