

Town of Lebanon
Rails to Trails Committee
Monday June 14, 2010

MINUTES

Members present: Donna Koenig, Naomi Davidson, Christine Witkowski, Kent Sleath,
Nusie Halpine, Mary Withey, Bruce Sievers,
Alternates: Laura Cascio (for Peter Gandelman)
Members absent: Mike Lambert, Walter Miller, Peter Gandelman

1.0 Opening Business

1.1 Call to Order: 6:36 P.M.

1.2 Reading and Acceptance of Minutes of May 10, 2010 and June 7, 2010 Meetings
Section 2.5 "Update on DEP Survey" should read "requests for estimates on
Section 5 will be sent out within the next week. Also, in Section 2.8, each gate costs
\$1700 not \$700.

*Mary made a motion that the minutes of the May 10, 2010 meeting be accepted
with changes. Nusie seconded the motion. The motion passed unanimously.*

*Naomi made a motion that the minutes of the Special Meeting on June 7, 2010
be accepted as read. Mary seconded the motion. The motion passed unanimously.*

2.0 Old Business

2.1 Status of Spending/Reimbursement of Grant Money
DEP has reimbursed the town for rental of the roller.

2.2 Update on DEP Survey

Naomi reported that the DEP sent out requests for estimates for surveying Section
5 but received only one response. The cost quoted was for an amount greater than the
available funds so the DEP will reword the request and send it out again.

2.3 Trails Day June 5, 2010

Nusie reported that the bird walk on Trails Day was a success despite rainy
weather right up until the start of the walk. The group was smaller than in past years
but many interested birds were observed. Nusie will write a thank you for Andy
Rzeznikiewicz of CT Audubon for co-leading the walk, and will forward the letter to
Donna.

2.4 Farmer's Market

Mary reported that she contacted the town regarding setting up a table at the
Farmer's Market and was told that she needed to sign up in advance for a table. Mary
suggested that we forgo reserving a space and that she would hand out trail brochures
when she is able to do so.

3.0 New Business

3.1 Correspondence Received

No new correspondence received.

3.2 Discuss of Bids for Sections 6 & 7

Donna and Christine prepared bid summaries that were forwarded to committee members for review prior to the meeting. Discussion of each of the four bids opened at the Special Meeting on June 7 included the following points:

Butler Construction Co.: Second lowest bid (\$36,300) but did not include any references for similar trail work and did not complete the project summary on the bid sheet as directed.

Bakaj Construction Co.: Highest bidder (\$67,027) with significantly greater equipment hours than other bidders.

Nutmeg Gravel & Excavating: Second highest bidder (\$64,500) with per ton unit price on all materials significantly higher than other bidders.

Putnam Welding & Equipment Repair: Lowest bidder (\$35,932) with a bid that was thorough in covering all aspects of the work outlined in the bid specifications, reasonable material amounts and costs, and proposed equipment hours that fell in middle range of all the bids. Compared to the second lowest bidder, Putnam quoted more materials and fewer equipment hours. All references provided were for similar work, and were uniformly positive when contacted.

Christine made a motion to recommend to the town Selectmen that the contract for work on Sections 6 & 7 be awarded to Putnam Welding & Equipment Repair, Inc. in the amount of \$35,932. Naomi seconded the motion. The motion passed unanimously.

3.3 Discussion of Purchase of Materials for Signs

Donna obtained quotes on materials needed for installing signs along the trail, including "Stop" signs and signs restricting trail use to non-motorized vehicles. Donna and her husband Walter are willing to do the installation. Materials needed pressure treated wood for posts, concrete, and screws. Quotes ranged from \$250.37 up to \$323.34.

Mary made a motion to approve Donna spending up to \$350 on materials needed for sign installation at her discretion. Bruce seconded the motion. The motion passed unanimously.

4.0 Motion to Adjourn

Nusie made a motion to adjourn the meeting at 7:23 PM. Bruce seconded the motion. The motion passed unanimously.

Respectfully Submitted,
Christine Witkowski, Secretary